

Board Meeting by Zoom Meeting
February 24, 2021

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers by Zoom Meeting at 10:00 AM on Wednesday, February 24, 2021.

The Pledge of Allegiance was recited by all.

Chairman Myers lead everyone in prayer on the passing of Road Commissioner Bob Carr, who passed away on Monday, February 22, 2021.

Members present: Myers, Gowell, Forbes, Blohm. Absent: None.

Staff present: Timmer, Griffin, Koch, Holmes, Powell.

Visitors: Richard Raffaelli, Shelby Township Supervisor, Larry Doran, Weare Township Supervisor; Craig Mast, Oceana County Sheriff; Tim Beggs, County Commissioner Liaison; and Karen VanDooren, Michigan Chloride Sales.

TOTAL: 5 visitors.

CITIZEN'S PARTICIPATION

Richard Raffaelli, Shelby Township Supervisor commented that the Research Center in Weare Township will be opening the end of March, 2021 and offered the Oceana County Road Commission their facility to possibly hold future Road Commission Board Meetings. Richard commented the Shelby Township Board did approve a \$1.4M loan (Act 99) to accelerate primary road projects.

Sheriff Mast spoke briefly that the frost laws will be coming "on" the 1st of the month (March) and the weighmaster are ready to go.

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. Annual Supply Bids.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes.

Motion carried.

Motion by Forbes and supported by Gowell to approve the minutes of the February 10, 2021 Regular Board Meeting.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes.

Motion carried.

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Blohm to approve the following Vouchers as presented.

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|--------------------------------------|----------------------|
| Voucher No. 72180 (Accounts Payable) | \$ 217,598.44 |
| Voucher No. 72181 (Payroll) | <u>\$ 102,239.24</u> |
| Total | \$ 319,837.68 |

Roll call vote: Gowell – yes; Blohm – yes; Forbes – yes; Myers – yes.
Motion carried.

RESOLUTION NO. 1 – ANNUAL SUPPLY BIDS

Motion by Forbes and supported by Gowell to accept all opened and read bids for fiscal year 2021 and to allow staff to utilize suppliers in the best interest of the Road Commission for aggregates, bituminous mixtures (hot and cold), culverts, wooden bridge decks, brine, and equipment rental.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes.
Motion carried.

STAFF REPORTS

Mark Timmer expressed his condolences to the Bob Carr family. “Bob was a good guy, a true gentleman and an asset to the County as well as the Road Commission and will be missed both personally and professionally.”

The State crew has been plowing, sanding, patrolling, doing route checks, and roadside cleanup as well as night patrol and winter maintenance.

The M-20 crew as well as the Hart crew have been plowing, sanding, winter maintenance, cleaned up subdivisions, patched on various roads, and brush/tree cutting.

Traffic Services has worked on asset management, Miss Digs, signs, Road Soft, permits, supervised the sign crew with State and County work, traffic control for tree/brush removal, plowed snow and cleaned up subdivisions, and is working on finalizing the “new” Oceana County maps.

All employees are continuing to practice “best practices/social distancing” protocol and are asked the health survey questions daily and employees have been provided additional cloth masks. We are presently working on accounting system training, did material bid tabs (Deputy Clerk, Sherry Powell did a tremendous job on the bid tabs), worked on Township quotes for road work, MCRCSIP Workshop (Zoom Meeting), and Oceana County Road Commission is

collaborating with Kent County Road Commission and Newaygo County Road Commission for emulsion bids (three of us working together to get better pricing).

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned by Chairman Myers at 10:20 AM.

Respectfully submitted,

LORI L. HOLMES
Finance / HR Director

WILLIAM MYERS
Chairman

MARCH 10, 2021
