

Board of Road Commissioners Meeting  
Zoom Meeting  
January 13, 2021

The Organizational Meeting of the Oceana County Board of Road Commissioners was called to order by Clerk Griffin by Zoom Meeting at 10:00 AM on Wednesday, January 13, 2021.

The Pledge of Allegiance was recited by all.

Members present: Gowell, Shelby Township; Forbes, Newfield Township; Myers,  
Newfield Township; Blohm, Shelby Township; Carr – Absent.

Staff present: Timmer, Griffin, Koch, Holmes, Powell.

Visitors: Lynne Cavazos, Pentwater Township Supervisor; Larry Doran, Weare Township  
Supervisor; Richard Raffaelli, Shelby Township Supervisor; Bill Glover, Shelby  
Deputy Township Supervisor; Tim Beggs, Oceana County Commissioner; and  
Lori Green, Weare Township resident.

**TOTAL: 6 visitors.**

The Clerk asked for nominations for Chairman of the Oceana County Road Commission for fiscal year 2021.

Commissioner Forbes nominated Commissioner Myers for the Chairman of the Oceana County Road Commission for fiscal year 2021. Commissioner Blohm seconded the Motion. There were no other nominations.

Roll call vote: Forbes – yes; Blohm – yes; Gowell – yes; Myers – yes; Carr – Absent.  
Motion carried.

Chairman Myers then asked for nominations for Vice-Chairman of the Oceana County Road Commission for fiscal year 2021.

Commissioner Myers nominated Commissioner Gowell for Vice-Chairman of the Oceana County Road Commission for fiscal year 2021. Commissioner Forbes seconded the Motion. There were no other nominations.

Roll call vote: Myers – yes; Forbes – yes; Blohm – yes; Gowell – yes; Carr – Absent.  
Motion carried.

### **CITIZEN'S PARTICIPATION**

Richard Raffaelli, Shelby Township Supervisor and COO of Peterson Farms, praised the Oceana County Road Commission employees and expressed his appreciation for them doing a

great job with snow removal during two (2) major snow storms. Mr. Raffaelli stated “Your crews did a stellar job” and said we likely don’t hear that often enough.

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. Brush Control bids
2. 192<sup>nd</sup> Avenue bids (Skeels to McKinley – Federal Aid)
3. Oceana Drive bids (Roosevelt to McKinley)
4. Oceana Drive bids (North of Monroe – concrete patching/shoulder paving)
5. 2021 Committee appointments
6. 2021 Board Meeting dates

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes; Carr – Absent.  
Motion carried.

Motion by Gowell and supported by Forbes to approve the minutes of the December 30, 2020 Regular Board Meeting.

Roll call vote: Gowell – yes; Forbes – yes; Blohm – yes; Myers – yes; Carr – Absent.  
Motion carried.

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Forbes to approve the following Vouchers as presented.

Voucher No. 72172 (Payroll)	\$103,803.16
Voucher No. 72173 (Accounts Payable)	<u>\$114,362.49</u>
Total	\$218,165.65

Roll call vote: Gowell – yes; Forbes – yes; Blohm – yes; Myers – yes; Carr – Absent.  
Motion carried.

### **RESOLUTION NO. 1 – ACCEPT BIDS FOR BRUSH CONTROL**

Motion by Gowell and supported by Blohm to accept the bid for 2021 brush control from The Dalton’s for \$1.19 per gallon.

Roll call vote: Gowell – yes; Blohm – yes; Forbes – yes; Myers – yes; Carr – Absent.  
Motion carried.

Commissioner Forbes expressed a desire for alternatives to current chemical spraying methods.

**RESOLUTION NO. 2 - APPROVE MDOT CONTRACT – GREENWOOD TOWNSHIP  
192<sup>nd</sup> AVENUE – SKEELS ROAD TO MCKINLEY ROAD**

Motion by Forbes and supported by Blohm to have Managing Director Mark Timmer and Board Chairman William Myers sign the MDOT Contract between the Michigan Department of Transportation and the Oceana County Road Commission for hot mix asphalt base crushing, shaping, and resurfacing work along 192<sup>nd</sup> Avenue, from Skeels Road northerly to McKinley Road, including aggregate shoulders, guardrail approach terminal, and permanent pavement markings; and all together with necessary related work (Contract No. 20-5461; Control Section STL-64000; Job Number 206367CON; Project Number 21A0039; CFDA Number 20.205).

Roll call vote: Forbes – yes; Blohm – yes; Gowell – yes; Myers – yes. Carr – Absent.  
Motion carried.

**RESOLUTION NO. 3 – OCEANA DRIVE BIDS (ROOSEVELT TO MCKINLEY)**

Motion by Forbes and supported by Gowell to accept the bid for the Oceana Drive Resurfacing project (Roosevelt to McKinley) to Rieth-Riley for the amount of \$277,372.50.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes; Carr – Absent.  
Motion carried.

**RESOLUTION NO. 4 – OCEANA DRIVE BIDS (NORTH OF MONROE)**

Motion by Blohm and supported by Gowell to accept the bid for the Oceana Drive Concrete Joint Repairs project (North of Monroe) to Rieth-Riley for the amount of \$225,507.40.

Roll call vote: Blohm – yes; Gowell – yes; Forbes – yes; Myers – yes; Carr – Absent.  
Motion carried.

Chairman Myers briefly discussed the 2021 committee appointments. There were no requests from any Board Members to change appointments, so he stated they would remain the same.

A handout showing the 2021 Board Meeting dates was given to the Board to review; there were no changes made at this time. Commissioner Carr asked to be removed from the County Planning Commission, a replacement will be named by the County Commissioners.

**STAFF REPORTS**

The State crew has been plowing, sanding, patrol, route checks, roadside cleanup

as well as night patrol and winter maintenance.

The M-20 crew has done brush/tree cutting, hauled winter sand from the Pierce Pit, plowing, sanding, and winter maintenance.

The Hart crew has patched on various roads, brush/tree cutting, stacked salt in the sheds, plowing, sanding, and winter maintenance.

Traffic Services has worked on asset management, Miss Digs, street name signs and permits, supervised the sign crew with State and County work, performed miscellaneous sign work, and did traffic control for snow removal on overpasses.

All employees are continuing to practice “best practices/social distancing” protocol and are asked the health survey questions daily, employees will be provided an additional two (2) masks, we have also researched the COVID-19 vaccine availability and scheduling for employees, and have worked on a new COVID-19 Preparedness Plan. We are presently working on accounting system training, bid tabs, CRA Impress Award collaboration entry, and Mutual Aid response.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned by Chairman Myers at 10:19 AM.

Respectfully submitted.

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**LORI L. HOLMES**  
**Finance / HR Director**

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**WILLIAM MYERS**  
**Chairman**

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**JANUARY 27, 2021**

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