

Board Meeting by Teleconference Call
June 24, 2020

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers by Teleconference call at 10:00 AM on Wednesday, June 24, 2020.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Carr, Blohm. Absent: None.

Staff present: Timmer, Griffin, Holmes, Merten.

Visitors: John Hendrixon, Shelby Township Supervisor; Robert Wade, Colfax Township Supervisor, and Roy Wilson, Little Pt. Sable resident.

CITIZEN'S PARTICIPATION

John Hendrixon, Shelby Township Supervisor spoke briefly regarding gravel that appears to be left on the chip seal projects on 80th Avenue and Water Road. Managing Director Mark Timmer stated that the roads will get swept before the fog seal is applied. John also mentioned 80th Avenue still has a few potholes. Mark will talk to Road Maintenance Coordinator Jeff Balkema on this.

Roy Wilson, Little Pt. Sable resident stated he will get in contact with Mark Timmer within the next couple weeks to discuss Buchanan Road that leads down to Stone Church Road in Benona Township.

Robert Wade, Colfax Township Supervisor commented he appreciates the cold patch done and the fast response time. He also was appreciative of several leaning trees being removed promptly on 176th Avenue after a previous storm.

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. Sign and Approval of Engineering Reimbursement Form (\$10,000.00)

Roll call vote: Forbes – yes; Gowell – yes; Carr – yes; Blohm – yes; Myers – yes.

Motion carried.

Motion by Gowell and supported by Forbes to approve the minutes of the June 10, 2020 Regular Board Meeting as presented.

Roll call vote: Gowell – yes; Forbes – yes; Carr – yes; Blohm – yes; Myers – yes.

Motion carried.

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Carr and supported by Blohm to approve the following Vouchers as presented.

Voucher No. 72144 (Accounts Payable)	\$327,399.62
Voucher No. 72145 (Payroll)	<u>\$ 82,086.00</u>
Total	\$409,485.62

Roll call vote: Carr – yes; Blohm – yes; Gowell - yes; Forbes – yes; Myers – yes.
Motion carried.

RESOLUTION NO. 1 – SIGN THE MDOT ENGINEERING REIMBURSEMENT FORM

Motion by Forbes and supported by Carr to have Chairman Myers, Vice-Chairman Gowell, and Commissioner Forbes sign the MDOT Engineering Reimbursement Form for \$10,0000.00.

Roll call vote: Forbes – yes; Carr– yes; Gowell – yes; Blohm - yes; Myers – yes.
Motion carried.

Quarterly Committee Reports

Finance Committee – Commissioner Forbes made mention of the low bank balance on the cash flow report. The Board was informed that we will be making a bank deposit yet this week and will also receive MTF funds before next payment cycle of July 8, 2020. Commissioner Forbes also noted that Fuel Tax had declined 14% - 22 % and July 2020 could be down quite a bit as well per the County Road Association (CRA).

Personnel Committee – nothing to report.

Building & Grounds Committee – Commissioner Blohm commented he has given Mark Timmer the information for a company that does bullet proof glass. Shop Foreman Denis Koch has contacted the company but has not received any reply back. Commissioner Blohm will reach out to the company as well.

Insurance Committee – nothing to report.

Community Relations Committee – nothing to report.

Weighmaster Committee – nothing to report.

Parks & Recreation Committee – Chairman Myers said they are slowly opening back up (up and running).

Chairman Myers noted that the Regular Board Meeting July 8, 2020 at 10:00am will be held “outside” at the Hart Office under a tent. Anyone who might have concerns for the “open” Board Meeting may call in as well to participate.

STAFF REPORTS

The State crew has been doing pothole patching on all routes and bridge decks, mowing on M-20 and M-120, and has hauled sand for sandbags and rip-rap on BR US-31/Monroe Road for the MODT flood mitigation project.

The M-20 crew has done tree cleanup in various townships, durapatched Walkerville Road (176th Avenue to 198th Avenue) and Wilke Road, patched with the hot box, mowed in Grant and Claybanks Townships, bladed gravel roads for brine, and graveled the shoulders on 72nd Avenue in Grant Township after paving. They have also chip sealed Wayne Road and Longbridge Road in Pentwater Township, 104th Avenue and 80th Avenue in Weare Township, 144th Avenue and Polk Road in Elbridge Township, Taylor Road, Harrison Road, Tyler Road and York Road in Hart Township, Stone Road and Johnson Road in Benona Township. Great Lakes Chloride (GLC) has brined Ferry Township.

The Hart crew has durapatched with the M-20 crew, chip sealed, done more storm cleanup, and bladed gravel roads for brine. Great Lake Chloride (GLC) brined Hart Township and is approximately 3/5 of the way completed. They have also been busy graveling driveways on Harrison Road and Lake Road in Golden Township after paving.

Our Traffic services crew has worked on asset management, culvert inspection and recording, set up road closures and performed traffic control for various jobs, performed miscellaneous sign work, and worked on the chip seal crew.

The entire Road Commission is continuing “best practices and social distancing”. We revised our COVID-19 preparedness and response plan to meet requirements of the recent Executive Order, and have provided cloth masks to all employees. The first round of brine has been completed and Great Lakes Chloride (GLC) brined Ferry Township and has completed approximately 3/5 of Hart Township.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:25 AM.

Respectfully submitted,

LORI L. HOLMES
Finance/HR Director

WILLIAM MYERS
Chairman

JULY 8, 2020

DATE