

Board of Road Commissioners Meeting  
Hart Garage – Outside  
August 26, 2020

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the Road Commission offices in Hart at 10:00 AM on Wednesday, August 26, 2020. The Meeting was held outside; tables and chairs were set up to meet social distancing requirements.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Carr, Blohm. Absent: None.

Staff present: Timmer, Griffin, Holmes.

Visitors: John Hendrixon, Shelby Township Supervisor; Steve Fleming, Benona Township Supervisor; Bill Wagner, Grant Township Clerk; Sheriff Craig Mast; Larry Doran, Weare Township resident; Deborah Shockey, Golden Township resident; and Roy Wilson, Little Pt. Sable resident. **TOTAL: 7 visitors.**

### **CITIZEN'S PARTICIPATION**

Deborah Shockey, Golden Township resident, presented a Petition with seventy-one (71) signatures “asking for action on a study of the 18<sup>th</sup> Avenue/Silver Lake Road intersection and how it can be improved to provide a safer way to travel though this intersection.” The Petition was placed on file in the office.

Steve Fleming, Benona Township Supervisor, said that “a lot is getting done in our Township and we are getting a lot of compliments.” He is still hoping that the gravel job on Grant Road from 28<sup>th</sup> Avenue to the West can still get done this year.

Larry Doran, Weare Township resident, thanked Mark for the confirmation and map showing the status of Jackson Road, East of Oceana Drive. The MDOT NFC (National Functional Classification) map shows that this portion of Jackson Road in Weare and Crystal Townships is a County Local Road and thusly not eligible for Federal Aid monies.

Sheriff Mast told the Board he and Mark had looked at the 18<sup>th</sup> Avenue/Silver Lake Road intersection last week and said “he agrees with everything Mark has going on.” He added that he is very appreciative of the roadside mowing being done throughout the County.

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. Approval of 2020 Transportation Asset Management Plan.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Carr – yes; Myers – yes.

Motion carried.

Motion by Forbes and supported by Gowell to approve the Minutes of the August 12, 2020 Regular Board Meeting as presented.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Carr – yes; Myers – yes.

Motion carried.

The Revenues & Expenditures Report and the Cash Flow Statement were given to the Commissioners to review.

Motion by Carr and supported by Gowell to approve the following Vouchers as presented.

Voucher No. 72152 (Accounts Payable)	\$1,603,926.29
Voucher No. 72153 (Payroll)	<u>\$ 79,902.91</u>
	\$1,683,829.20

Roll call vote: Carr – yes; Gowell – yes; Forbes – yes; Blohm – yes; Myers – yes.  
Motion carried.

The Road Commission Staff and Managing Director have been diligently working on the Asset Management Plan that is due October 1, 2020. Every Road Commission having 100 or more certified roads is required to develop an asset management plan for their road, bridge, culvert, and traffic signal assets.

**RESOLUTION NO. 1 – OCEANA COUNTY ROAD COMMISSION – CERTIFICATION OF TRANSPORTATION ASSET MANAGEMENT PLAN**

Motion by Forbes and supported by Carr to adopt the Oceana County Road Commission 2020 Transportation Asset Management Plan and have Managing Director Mark Timmer and Board Chairman William Myers sign the necessary documents.

Roll call vote: Forbes – yes; Carr – yes; Gowell – yes; Blohm – yes; Myers – yes.  
Motion carried.

**STAFF REPORTS**

Mark Timmer began his staff report by responding to Ms. Shockey’s request to make signage improvements to 18<sup>th</sup> Avenue and Silver Lake Road in Golden Township. He stated that he had met with Sheriff Mast, Chris Olson (of Mac Woods Dune Rides), and one of our engineers at the site to go over possible changes that could be made and still be in compliance with MMUTCD (Michigan Manual of Uniform Traffic Control Devices). Mark also had the crash history for the past ten (10) years that found only four (4) incidents; none of which were related to traffic control.

The State crew is doing brushing and mowing on the expressway. The road “heaves” on Polk Road and Oceana Drive have been repaired and pothole patching done on various State routes.

The M-20 and Hart crews have finished chip sealing for Newaygo County Road Commission and will begin fog sealing their roads when we finish fog sealing our County Primary roads. Shoulder graveling has been done on Scenic Drive in Claybanks Township (between Webster and Winston Roads – Federal Aid job), on Grant Road, East of Oceana Drive in Shelby Township, and on 88<sup>th</sup> Avenue, between VanBuren and Jackson Roads in Weare Township. Rieth-Riley has paved Grant Road, East of Oceana Drive and 96<sup>th</sup>

Avenue, between Shelby Road and Woodrow Road, in Shelby Township and also Tonawanda Drive in Lake Tahoe. API is paving the Oneida Trail/Cherokee Bend area in Lake Tahoe.

Mowing is being done county-wide as well as blading and the second brining. Wooden planks were replaced on the one-lane wooden bridge East of 144<sup>th</sup> Avenue in Elbridge Township.

The Traffic Services crew and Mark are completing the 2020 Asset Management paperwork to be submitted before the October 1, 2020 deadline. They also set up several road closures and traffic control for various projects and helped with signage for the chip seal crew. Action Traffic is installing the signs for our Sign Safety Grant throughout the County.

The best practices/social distancing, daily health questions for all employees, and providing masks for all employees is still being practiced to be in line with the Governor's Executive Orders.

Chairman Myers said that the September 9, 2020 Board Meeting will be held in the new blue cold storage building in Hart. Social distancing requirements will be in place and a maximum of ten (10) people allowed inside at a time and masks will be required.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:29 AM.

Respectfully submitted,

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**LORI L. HOLMES**  
**Finance/HR Director**

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**WILLIAM MYERS**  
**Chairman**

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SEPTEMBER 9, 2020

**DATE**