

Board of Road Commissioners Meeting
County Services Building
April 28, 2021

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, April 28, 2021.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Blohm. Absent: None.

Staff present: Timmer, Griffin, Koch, Holmes.

Visitors: Lynne Cavazos, Pentwater Township Supervisor; Bill Glover, Shelby Township Deputy Supervisor, Tim Beggs, County Commissioner Liaison; and Dave Spitler, Pentwater Township resident.

TOTAL: 4 visitors

CITIZEN'S PARTICIPATION

NONE.

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. TAMC Compliance
2. Entry Security Bids
3. Electronic Sign (Hart)
4. Mini Excavator
5. Excavator
6. Chip Seal Emulsion Bids

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes.
Motion carried.

Motion by Gowell and supported by Blohm to approve the minutes of the April 14, 2021 Regular Board Meeting.

Roll call vote: Gowell – yes; Blohm – yes; Forbes – yes; Myers – yes.
Motion carried.

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Forbes and supported by Gowell to approve the following Vouchers as presented.

Voucher No. 72190 (Accounts Payable)	\$ 155,211.77
Voucher No. 72191 (Payroll)	<u>\$ 70,515.30</u>
Total	\$ 225,727.07

Roll call vote: Forbes – yes; Gowell – yes; Blohm yes; Myers – yes.
Motion carried.

Mark Timmer, Managing Director, has kept the Board up-to-date on the Transportation Asset Management Plan (TAMP) and the many hours of work that Engineering Technician Austin Cribley has spent gathering necessary information since his employment began on February 7, 2018. Oceana County Road Commission was required to prepare and furnish a detailed “Plan” by October 1, 2020 in order to be in compliance with MDOT requirements.

A letter dated April 16, 2021 was received from Joanna I. Johnson, Chairperson of the Michigan Transportation Asset Management Council, confirming that Oceana County Road Commission’s Transportation Asset Management Plan (TAMP) “contains the seven (7) elements as required in Public Act 325.....thank you for all your efforts supporting asset management.” Mark went on to say how pleased he is with all the work Austin is doing in order to meet the MDOT requirements and update our county-wide infrastructure information.

**RESOLUTION NO. 1 – TRANSPORTATION ASSET MANAGEMENT COUNCIL
(TAMC) COMPLIANCE**

Motion by Myers and supported by Blohm to gratefully acknowledge Engineering Technician Austin Cribley for this dedication in creating the Transportation Asset Management Plan (TAMP) and for meeting the requirements of Public Act 325 within the time frame allotted by MDOT.

Chairman Myers also wanted to acknowledge and thank Managing Director, Mark Timmer for his work in creating the Transportation Asset Management Plan (TAMP) and for meeting the requirements of Public Act 325 within the time frame allotted by MDOT.

Roll call vote: Myers – yes; Blohm – yes; Forbes – yes; Gowell – yes.
Motion carried.

Sealed bids were opened at 2:00 PM on Thursday, April 8, 2021 for the “front door project” at the Hart Road Commission facility. Denis Koch, Mark Timmer, and Sandy Griffin were present. There were two (2) bids:

Interstate Glass of Ludington	\$34,298.00
Mugen Construction, Inc. (Dorr, Michigan)	\$49,401.00

RESOLUTION NO. 2 – ENTRY SECURITY

Motion by Gowell and supported by Blohm to award the bid to Interstate Glass of Ludington for the Hart Office secure entryway project for the amount of \$34,298.00

Roll call vote: Gowell – yes; Blohm – yes; Forbes – yes; Myers -yes.
Motion carried.

Discussion on the electronic sign for the Hart Office was briefly discussed and Commissioner Gowell suggested that we go with the bid from Advanced Signs but that we table further discussion until later in the year to see where the budget stands.

Pricing was received from the following vendors to lease a Mini Excavator for five (5) years.

AIS	John Deere 85G	\$18,723.08/year
Michigan Cat	Caterpillar 308AQ	\$14,899.12/year
Alta Equipment	Volvo ECR88D	\$14,338.28/year

RESOLUTION NO. 3 – MINI EXCAVATOR

Motion by Forbes and supported by Gowell to lease a Volvo ECR88D Mini Excavator for \$14,338.28 per year from Alta Equipment.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes.
Motion carried.

Pricing was received from the following vendors to lease an Excavator for five (5) years.

AIS	John Deere 180/200	\$29,520.00/year
Michigan Cat	Caterpillar 317	\$28,188.36/year
Alta Equipment	Volvo EC200	\$20,222.72/year

RESOLUTION NO. 4 – EXCAVATOR

Motion by Gowell and supported by Blohm to lease a Volvo EC200 Excavator for \$20,222.72 per year from Alta Equipment.

Roll call vote: Gowell – yes; Blohm – yes; Forbes – yes; Myers – yes.
Motion carried.

Oceana County Road Commission piggy-backed with Kent County Road Commission and Newaygo County Road Commission on emulsion and fog seal bids for 2021.

RESOLUTION NO. 5 – CHIP SEAL EMULSION

Motion by Forbes and supported by Gowell to accept all bids and authorize Managing Director, Mark Timmer to utilize emulsion bids in the best interest of the Road Commission and Townships.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes.
Motion carried.

STAFF REPORTS

The State crew has been patrolling, doing route checks, roadside cleanup, removed and cleaned the salt spreaders from the trucks, and moved sandbags on US 31BR on Monroe Road for dock access (per MDOT).

The M-20 crew has patched various roads, bladed roads, brush/tree cutting, durapatched Scenic Drive South of Stony Lake Road in Benona/Claybanks Townships, and worked with the Hart crew on the Water Road project in Hart Township.

The Hart crew has patched various roads, bladed roads, brush/tree cutting, and worked on the Water Road project in Hart Township (removing concrete, and placing a sand lift and slag).

Traffic Services has worked on asset management, Miss Digs, signs and permits, supervised the sign crew with State and County work, upgraded Crystal Township, traffic control on various roads, aerial lift (bucket truck training) for employees, and also received the final proof on the new Oceana County maps.

All employees are continuing to practice “best practices/social distancing” protocol and are asked the health survey questions daily; all employees have been provided cloth masks. We are currently working on accounting system training, and on Township quotes for road work. Rieth Riley and CD Hughes have completed the concrete patching on Oceana Drive North of Monroe Road in Weare Township, and Rieth Riley has started on the 192nd Avenue project (from Skeels to McKinley) in Greenwood Township (should be paved approximately May 8th). Mark attended the CRA awards ceremony in Lansing on April 23rd and accepted the Impress Award for Oceana County Road Commission for Operations-Lifting Longbridge Road in Pentwater Township as well as accepting the award for Collaboration-Covid Response plans as part of a fourteen (14) County Road Agency mutual aid plan.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:32 AM.

Respectfully submitted,

LORI L. HOLMES
Finance/HR Director

WILLIAM MYERS
Chairman

MAY 12, 2021
DATE