

Board of Road Commissioners Meeting  
County Services Building  
April 12, 2023

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, April 12, 2023.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Spitler.

Absent: Koch

Staff present: Timmer, Griffin, Holmes, Terryn.

Visitors: Lynne Cavazos, Pentwater Township Supervisor; Dave Leonard, Colfax Township Supervisor; Roger Schmidt, Grant Township Supervisor; Richard Raffaelli, Shelby Township Supervisor; Tim Beggs, Oceana County Commissioner Liaison; Garry McKeen, Parks and Recreation Commission; David Schlapper, Golden Township resident; Randy Jordan, Golden Township resident; Mark Rippee, Golden Township resident; Pete Shlagor, Claybanks Township resident; and Joe Klimovitz, Newfield Township resident.

**TOTAL: 11 visitors.**

## **AGENDA**

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. 2023 Critical Bridge Resolution (for Fiscal Year 2026)
2. Weare Township – North 88<sup>th</sup> Avenue Bridge Removal
3. Accept Culvert Bids
4. MDOT Turnback

Roll call vote: Forbes – yes; Gowell – yes; Spitler – yes; Myers – yes.

Absent: Koch

Motion carried.

## **CITIZEN'S PARTICIPATION**

Dave Leonard thanked Mark Timmer and the Road Commission for replacing the stop sign at Madison Road and 176<sup>th</sup> Avenue, and also thanked North County Foreman Randy Smith for the time he spent going over roads for potential road projects.

Tim Beggs thanked Sign-Safety Coordinator Jeremi Bosch for attending the Emergency Planning Team meeting (having a representative from the Road Commission is very important).

Garry McKeen spoke briefly about several projects listed below.

- \*Marshville Dam: project on hold until Spring of 2024
- \*Black Lake Park: revamp the park property and looking at a 50 year plan
- \*Cedar Point Park: removing walkway and adding new pavilion
- \*Gales Pond: new foot bridge going in and replacing the main walkway

Richard Raffaelli recognized Mark Timmer and the Road Commission staff for the recent CRA (County Road Association) awards they received (great to see a small community recognized).

### **APPROVAL OF MINUTES**

Motion by Forbes and supported by Gowell to approve the Minutes of the March 8, 2023 Regular Board Meeting.

Roll call vote: Forbes – yes; Gowell – yes; Spitler – yes; Myers – yes. Absent: Koch  
Motion carried.

Motion by Spitler and supported by Myers to approve the Minutes of the March 29, 2023 Special Board Meeting.

Roll call vote: Spitler – yes; Myers – yes. Absent: Koch  
\*\*Note: Commissioners Gowell and Forbes were not in attendance at this meeting so they did not vote\*\*  
Motion carried.

### **APPROVAL OF VOUCHERS**

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Spitler to approve the following Vouchers as presented.

Voucher No. 72291 (Accounts Payable 3-15)	\$ 232,812.09
Voucher No. 72292 (Payroll 3-15)	\$ 81,346.19
Voucher No. 72293 (Accounts Payable 3-29)	\$ 387,570.81
Voucher No. 72294 (Payroll 3-29)	\$ 85,035.84
Voucher No. 72295 (Accounts Payable 4-12)	\$ 390,728.86
Voucher No. 72296 (Payroll 4-12)	<u>\$ 81,675.41</u>
	\$1,259,169.20

Roll call vote: Gowell – yes; Spitler – yes; Forbes – yes; Myers – yes. Absent: Koch  
Motion carried.

### **RESOLUTION NO. 1 – CRITICAL BRIDGE SUBMISSION FOR FISCAL YEAR 2026**

Motion by Forbes and supported by Spitler to submit the following bridges to MDOT for possible bridge funding in 2026.

#### Priority 1

1. Oceana Drive, over the North Branch of the Pentwater River (SN-8322)
2. Shelby Road, over Stony Creek (SN-8368)
3. 48<sup>th</sup> Avenue, over Flower Creek (SN-8382)
4. Loop Road, over the North Branch of the White River (SN-8387)
5. Lever Road, over the South Branch of the Pentwater River (SN-8393)

Multiple Structure Preventive Maintenance

### Priority 2

1. Longbridge Road, over the Pentwater River (SN-8371)

#### Preventive Maintenance

### Priority 3

1. Oceana Drive, over Cedar Creek (SN-8321)
2. Oceana Drive, over the North Branch of the Pentwater River (SN-8322)
3. Loop Road, over the North Branch of the White River (SN-8387)
4. Lever Road, over the South Branch of the Pentwater River (SN-8393)
5. 104<sup>th</sup> Avenue, over the North Branch of the Pentwater River (SN-8406)

#### Multiple Structure Preventive Maintenance

### Priority 4

1. Garfield Road, over the North Branch of the White River (SN-8366)
2. Garfield Road, over the South Branch of the White River (SN-8367)

#### Multiple Structure Preventive Maintenance

Roll call vote: Forbes – yes; Spitler – yes; Gowell – yes; Myers – yes.  
Motion carried.

Absent: Koch

Mark Timmer read from the AECOM letter dated March 22, 2023 and described that there was found to be an adverse effect from SHPO for the bridge removal of SN-8402 / North 88<sup>th</sup> Avenue Bridge over the North Branch of the Pentwater River. This requires the Road Commission to make information of this finding available to the public and provide the public with the opportunity to comment on resolving the adverse effect of this undertaking. The letter from Scott Civil Engineering Company (Bridge Engineer) was also read by Mark Timmer and pictures of the bridge were presented and were passed around to each member of the public. MDOT has a Bridge Historian and it was noted in their findings that the bridge is too far deteriorated to have any historical value.

Chairman Myers asked for public comments. **None.**

Chairman Myers asked for Board Member comments.

Commissioner Spitler – has looked at the bridge prior and agrees in bad shape.

Commission Gowell – none.

Commissioner Forbes – inquired if there is any cost to the Road Commission to remove? Mark Timmer stated it is 100% paid for by MDOT.

### **RESOLUTION NO. 2 – NORTH 88<sup>th</sup> AVENUE BRIDGE REMOVAL**

Motion by Forbes and supported by Spitler to remove the North 88<sup>th</sup> Avenue bridge over the North Branch of the Pentwater River (SN-8402) in Weare Township.

Roll call vote: Forbes – yes; Spitler – yes; Gowell – yes; Myers – yes.  
Motion carried.

Absent: Koch

The Road Commission put out bids for the following culverts.

- (Qty: 1) 142" X 91" X 76' aluminized pipe arch culvert (10 gauge)  
for Pierce Road over Swinton Creek
- (Qty: 1) 128" X 83" X 75' aluminized pipe arch culvert (10 gauge)  
for 144<sup>th</sup> Avenue over Swinton Creek

Only one (1) bid was received from Contech.

### **RESOLUTION NO. 3 – ACCEPT CULVERT BIDS**

Motion by Gowell and supported by Forbes to accept the culvert bid from Contech for (Qty: 1) 142" X 91" X 76' aluminized pipe arch culvert (10 gauge) for Pierce Road over Swinton Creek for a cost of \$31,939.00 and (Qty: 1) 128" X 83" X 75' aluminized pipe arch culvert (10 gauge) for 144<sup>th</sup> Avenue over Swinton Creek for a cost of \$29,452.50.

Roll call vote: Gowell – yes; Forbes – yes; Spitler – yes; Myers – yes. Absent: Koch  
Motion carried.

Mark Timmer provided the Board Members with the 2023 proposed MDOT turnback routes. Board Members would like this item placed on the agenda on the April 26, 2023 Board Meeting.

### **QUARTERLY COMMITTEE REPORTS**

**Personnel Committee** – Mark Timmer commented the Road Commission has hired Renee Curtis as Payroll Clerk. She has many qualifications and we are happy to have her as part of our team.

**Finance Committee** – Commissioner Forbes spoke of the \$790,000.00 coming from that State of Michigan to Oceana County as part of the road improvements to Shelby Road.

**Buildings & Grounds Committee** – nothing to report.

**Community Relations Committee** – Chairman Myers noted he will be meeting with Mark Timmer and the office staff to discuss the 2023 Road Commission Open House.

**Weighmaster Liaison** – Commissioner Gowell stated Deputy Fillips had a busy season but overall not too bad. Most of the stops were due to speed and one (1) logger that was overweight.

**Parks & Recreation Liaison** – Chairman Myers noted that Garry McKeen from the Parks and Recreation Commission provided this information during citizen's participation at today's meeting.

**Equipment Committee** – nothing to report.

### **STAFF REPORTS**

The State crew has been doing snow and ice removal, patching, and cleaned drains. Night Patrol has ended.

The M-20 and Hart crews have patched various roads with the hot box, snow and ice removal, tree removal, brushing, graded gravels, repaired washouts, and pulled berm.

Traffic Services has worked on asset management, Miss Digs, Road Soft, permits, sign repairs, street name signs, supervised the sign crew, and snow removal.

Mark Timmer reviewed bills and finances with the Finance/HR Director and Clerk, met with Township officials, worked on 2023 road work estimates, met with MDOT to discuss turnback routes, attended the CRA Highway Conference and Road Show (Oceana County Road Commission received three (3) "Impress Awards" from CRA for Communication, Operations, and Collaboration), received \$790,000.00 MDOT TEDF Category A Grant for the Shelby Road Project (from 64<sup>th</sup> Avenue to Oceana Drive), and EGLE permits for the NOAA Projects on White River Watershed.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:51 AM.

Respectfully submitted,

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**LORI L. HOLMES**  
**Finance/HR Director**

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**WILLIAM MYERS**  
**Chairman**

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**APRIL 26, 2023**

**DATE**