

Board of Road Commissioners Meeting
County Services Building
March 23, 2022

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, March 23, 2022.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Blohm Absent – Spitler.

Staff present: Timmer, Griffin, Holmes, Terryn.

Visitors: Larry Doran, Weare Township Supervisor; Lee Hyslop, Crystal Township Supervisor; Dave Leonard, Colfax Township Supervisor; Joan David, Newfield Township Supervisor; Steve Fleming, Benona Township Supervisor; Lynne Cavazos, Pentwater Township Supervisor; Roger Schmidt, Grant Township Supervisor; Dan Lombard, Claybanks Township Supervisor; Craig Mast, Oceana County Sheriff; Mike Fillips, Oceana County Deputy; Tim Beggs, Oceana County Commissioner Liaison; Garry McKeen, Parks and Recreation Commission; Nancy Conley, Newfield Township Clerk; and Joed Bruce, Newfield resident. **TOTAL: 14 visitors**

AGENDA

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. MDOT Contract Amendment
2. 2022 Critical Bridge Resolutions
3. April 27th Board Meeting @ 7:00 PM
4. Minke Road Abandonment – Crystal Township
5. Change June 22nd Board Meeting to June 29th
6. Oceana Drive Overlay Bid
7. Oceana Drive Concrete Patching – Shoulder Paving Bid
8. Sell “old” Chip Spreader (B42)
9. Sell “old” Wrecker (W6)
10. Purchase “used” Wrecker for \$25,000.00
11. Accept Road Work Bids
12. Approve MDOT Contract – Shelby Road (96th to 104th)

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes; Absent – Spitler.
Motion carried.

CITIZEN’S PARTICIPATION

Lee Hyslop, Crystal Township Supervisor had several questions as well as roads he would like to be worked on. Managing Director, Mark Timmer recommended Lee call the Road Commission office and service request information will be taken.

Garry McKeen thanked Mark Timmer as well as Scott Civil Engineering for all the work on the five (5) NOAA grants.

Joed Bruce, Newfield Township resident, inquired about talking to someone regarding road repairs. Chairman Myers advised him to speak with the Township first and added that some primary road work will be discussed at today's meeting.

APPROVAL OF MINUTES

Motion by Forbes and supported by Gowell to approve the Minutes of the March 9, 2022 Regular Board Meeting.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes; Absent – Spitler.
Motion carried.

APPROVAL OF VOUCHERS

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Forbes and supported by Blohm to approve the following Vouchers as presented.

Voucher No. 72237 (Accounts Payable)	\$ 95,440.46
Voucher No. 72238 (Payroll)	<u>\$ 81,381.48</u>
	\$ 176,821.94

Roll call vote: Forbes – yes; Blohm – yes; Gowell – yes; Myers – yes; Absent – Spitler.
Motion carried.

**RESOLUTION NO. 1 – MDOT CONTRACT NO. 2021-0379/A1 – AMENDMENT/UPDATE
TO APPENDIX G OF THE CONTRACT**

Motion by Forbes and supported by Gowell to have Managing Director Mark Timmer sign the Revised Amendment G (CALCULATION – County Seasonal Workforce Cost Reimbursement Program) of the current MDOT Contract No. 2021-0379/A1. This 5-year MDOT Contract covers October 1, 2021 through September 30, 2026.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes; Absent – Spitler.
Motion carried.

RESOLUTION NO. 2 – CRITICAL BRIDGE SUBMISSION FOR FISCAL YEAR 2025

Motion by Forbes and supported by Gowell to submit the following bridges to MDOT for possible bridge funding in 2025.

1. Garfield Road, over the North Branch of the White River (Ferry/Otto Townships – SN-8366)
2. Garfield Road, over the South Branch of the White River (Greenwood/Newfield Twps. – SN-8367)

Multiple Structure Preventive Maintenance

1. Oceana Drive, over Cedar Creek (Weare Township – SN-8321)
2. Oceana Drive, over North Branch of the Pentwater River (Weare Township – SN8322)
3. Longbridge Road, over the Pentwater River (Pentwater Township – SN8371)

Multiple Structure Preventive Maintenance

1. Lever Road, over the South Branch of the Pentwater River (Hart Township – SN8393)
2. 72nd Avenue, over the South Branch of the Pentwater River (Hart Township – SN8394)
3. 104th Avenue, over the North Branch of the Pentwater River (Weare Township – SN-8406)
4. Hammett Road, over the North Branch of the Pentwater River (Weare Township – SN-8408)

Multiple Structure Preventive Maintenance

1. 120th Avenue, over the North Branch of the Pentwater River (Crystal Township – SN8373)
2. 196th Avenue, over Beaver Drain (Leavitt Township – SN8377)
3. Loop Road, over the North Branch of the White River (Ferry Township – SN8387)
4. 200th Avenue, over Cushman Creek (Greenwood Township – SN8391)
5. Hawley Road, over the South Branch of the White River (Newfield Township – SN-8396)

Multiple Structure Preventive Maintenance

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes; Absent – Spidler.
Motion carried.

RESOLUTION NO. 3 – APRIL 27, 2022 / 7:00 PM BOARD MEETING

Motion by Forbes and supported by Gowell to have the April 27, 2022 7:00 PM Board meeting at the M-20 Road Commission facility located at 100 West M-20.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers -yes; Absent – Spidler.
Motion carried.

RESOLUTION NO. 4 – MINKE ROAD ABANDONMENT / CRYSTAL TOWNSHIP

Motion by Gowell and supported by Forbes to set a public hearing for April 13, 2022 at 10:15 AM at the County Services Building, 844 S. Griswold Steet in Hart regarding the request by Christopher Kasul for abandonment of a portion of Minke Road, East of 144th Avenue, in Section 35 of Crystal Township.

Roll call vote: Gowell – yes; Forbes – yes; Blohm – yes; Myers – yes; Absent – Spidler.
Motion carried.

RESOLUTION NO. 5 – OCEANA DRIVE OVERLAY BIDS

Motion by Forbes and supported by Gowell to accept the bid from Rieth-Riley Construction Company, Inc. for the amount of \$401,688.30 for Oceana Drive overlay project (one mile North of Rothbury).

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes; Absent – Spidler.
Motion carried.

RESOLUTION NO. 6 – SELL “OLD” CHIP SPREADER (B42)

Motion by Forbes and supported by Gowell to sell B42 (1998 Etnyre Chip Spreader) on Ranger Bid.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes; Absent – Spitler.
Motion carried.

RESOLUTION NO. 7 – SELL “OLD” WRECKER (W6)

Motion by Gowell and supported by Blohm to sell W6 (1967 Kaizer Jeep Army surplus Wrecker) on Ranger Bid.

Roll call vote: Gowell – yes; Blohm – yes; Forbes – yes; Myers – yes; Absent – Spitler.
Motion carried.

RESOLUTION NO. 8 – PURCHASE “USED” WRECKER

Motion by Forbes and supported by Gowell to purchase a 1995 Kenworth T800 Wrecker with 219,000 miles from Central Towing for \$25,000.00

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Myers – yes; Absent – Spitler.
Motion carried.

Mark Timmer presented the Board Members with a 2022 road work project handout. This information was briefly discussed. The road work was listed by Townships, with the bid amounts received from Hallack, API, and Rieth-Riley listed for each project.

RESOLUTION NO. 9 – ACCEPT 2022 ROAD WORK PROJECT BIDS

Motion by Gowell and supported by Forbes to accept all bids for the 2022 road work projects.

Roll call vote: Gowell – yes; Forbes – yes; Blohm – yes; Myers – yes; Absent – Spitler.
Motion carried.

RESOLUTION NO. 10 – SHELBY ROAD PROJECT – 96th AVENUE TO ~104th AVENUE

Motion by Gowell and supported by Blohm to have Managing Director Mark Timmer sign the MDOT Contract for hot mix asphalt base crushing, shaping, and resurfacing along Shelby Road, from 96th Avenue easterly for approximately 5,300 feet, including pavement markings; and all together with necessary related work (Control Section HIC-64000; Job No. 213625-CON; Project No. 22A0356; CFDA No. 20.205 (Highway Research Planning & Construction); and Contract No. 22-5085).

Roll call vote: Gowell – yes; Blohm – yes; Forbes – yes; Myers – yes; Absent – Spitler.
Motion carried.

QUARTERLY COMMITTEE REPORTS

Personnel Committee – Chairman Myers mentioned we have “Summer Help” employees starting soon. Mark Timmer added there is an ad running as well for “Summer Help” (paying \$15.00 per hour).

Insurance Committee – nothing to report.

Finance Committee – Commissioner Forbes highlighted the bill to suspend the \$0.27 cents imposed being introduced into the Legislature but did not get the 2/3 vote needed.....basically nothing has happened.

Buildings & Grounds Committee – Commissioner Blohm stated that he and Mark Timmer are going to look at the flooring at the M-20 facility. Commission Gowell noted we are still waiting for the glass and brick work to be installed at the Hart facility.

Community Relations Committee – Chairman Myers spoke about “possibly” having an open house for the public at the Hart facility in June.

Weighmaster Liaison – Sheriff Mast introduced Deputy Mike Fillips to speak on his weighmaster activity. Mike Fillips thanked Sandy Griffin, Randy Smith and the office staff for doing extra work this year with files, permits, and complaints that arise.....”they know we are out there looking”.

Parks & Recreation Liaison – Garry McKeen from Parks and Recreation was happy to announce that after four (4) years the stairs are now in at Cedar Point Park and a grant is needed for the 60 foot beach walk and then the park will be completed. Garry also stated how much he appreciates the Road Commission and everything they do.

STAFF REPORTS

The State crew has been doing night patrol (ended on March 17th), snow and ice removal, and patching.

The M-20 crew and Hart crew have patched various roads with the hot box, brush and tree trimming, snow and ice removal (including ice blading), sanding gravel roads, and grading gravel roads.

Traffic Services has worked on asset management, Miss Digs, sign installation and repair, Road Soft, permits, and supervised the sign crew with State and County work.

Mark Timmer reviewed bills and finances with the Finance/HR Director and Clerk, worked on road estimates, and attended the County Road Association (CRA) annual Highway Conference and Road Show. Mark spoke briefly about three (3) Impress Awards that the Road Commission received.

**Collaboration Award.....for \$3.9 million worth of township road work done in 2021...”this is something to be proud of and could not do it without you”.

**Communications Award.....for the new electronic sign located at the Hart office. This is a good way to communicate with the public, we have received positive responses on the sign from the community.

**Operations Award.....for road widener which allows us to shoulder roads and is a huge savings for protection to paved surfaces and road edges.

Commissioner Forbes commented after Mark spoke on the awards that she is happy that Mark Timmer has raised the profile of Oceana County and appreciates all of his efforts.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:49 AM.

Respectfully submitted,

LORI L. HOLMES
Finance/HR Director

WILLIAM MYERS
Chairman

APRIL 13, 2022

DATE