

Board of Road Commissioners Meeting  
County Services Building  
February 23, 2022

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, February 23, 2022.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Blohm, Spitler.

Staff present: Timmer, Griffin, Holmes, Terryn.

Visitors: Lynne Cavazos, Pentwater Township Supervisor; Lee Hyslop, Crystal Township Supervisor; Roger Schmidt, Grant Township Supervisor; Craig Mast, Oceana County Sheriff; Tim Beggs, County Commissioner Liaison; Garry McKeen, Parks and Recreation Commission; and Dick Wilson, Claybanks Township resident.

**TOTAL: 7 visitors**

## **AGENDA**

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. Window and Block-Work Quotes
2. Approve and Sign MDOT Contract – Colfax Township/Washington Road Bridge
3. E-Mail Newsletter (AKA.....Township Mailing of Agenda and Minute Packets)

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Spitler – yes; Myers – yes.

Motion carried.

## **CITIZEN'S PARTICIPATION**

Dick Wilson thanked Managing Director, Mark Timmer and showed his appreciation for the Road Commission and is looking forward to getting road work done on Webster Road and Scenic Drive in Claybanks Township (Crumb Rubber Chip Sealing).

Garry McKeen also thanked Mark Timmer as well as Clerk, Sandy Griffin for all their hard work and efforts put in on the Marshville Dam project.

## **APPROVAL OF MINUTES**

Motion by Forbes and supported by Gowell to approve the Minutes of the February 9, 2022 Regular Board Meeting.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Spitler – yes; Myers – yes.

Motion carried.

**APPROVAL OF VOUCHERS**

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Forbes to approve the following Vouchers as presented.

Voucher No. 72233 (Accounts Payable)	\$ 257,397.86
Voucher No. 72234 (Payroll)	\$ 86,339.41
	<u>\$ 343,737.27</u>

Roll call vote: Gowell – yes; Forbes – yes; Blohm – yes; Spitler – yes; Myers – yes.  
Motion carried.

**RESOLUTION NO. 1 – WINDOW AND BLOCK-WORK QUOTES**

Motion by Gowell and supported by Blohm to accept the bid from MQB (Muskegon Quality Builders, Inc.) to replace the North Building exterior wall and window replacements (including eight pieces of bullet-resistant glass) at the Hart Office for the amount of \$67,992.00.

Roll call vote: Gowell – yes; Blohm – yes; Forbes – yes; Spitler – yes; Myers – yes.  
Motion carried.

**RESOLUTION NO. 2 – APPROVE MDOT CONTRACT – COLFAX TOWNSHIP  
WASHINGTON ROAD BRIDGE**

Motion by Forbes and supported by Gowell to have Managing Director Mark Timmer sign the MDOT Contract for hot mix asphalt resurfacing, waterproofing membrane, thrie beam retrofit on existing bridge rail, concrete patching on rail posts and brush block, rip rap and silane treatment of the structure #8376, which carries Washington Road over the South Branch of the Pere Marquette River, Section 3, T16N, R15W, Colfax Township, Oceana County, Michigan; including the resurfacing of the approaches; and all together with necessary related work (Control Section MCS 64000, Job Number 206094CON, Structure #8376, Contract Number 21-5460; LOCAL BRIDGE, NON FED).

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Spitler – yes; Myers – yes.  
Motion carried.

Commissioner Blohm asked if we could give the townships the option of e-mailing their township packets which include the agenda and board minutes instead of mailing as we currently do. Chairman Myers requested to have the e-mail or mail “option” put in the next township packet mailing and have each township request their preference. Managing Director, Mark Timmer advised this option will be sent out to townships with the next mailing.

## **STAFF REPORTS**

The State crew has been doing night patrol, snow and ice removal, and patching.

The M-20 crew and Hart crew have patched various roads with the hot box, brush and tree trimming, snow and ice removal (including ice blading), and sanded gravel roads.

Traffic Services has worked on asset management, Miss Digs, sign installation and repair, permits, Road Soft, and supervised the sign crew with State and County work.

Mark Timmer has reviewed bills and finances with the Finance/HR Director and Clerk, completed several township road estimates, sent out brine contracts, and opened bids for Oceana Drive resurfacing, concrete patching and shoulder paving. Mark also attended the WMSRDC Rural Task Force 14 meeting.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:14 AM.

Respectfully submitted,

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**LORI L. HOLMES**  
**Finance/HR Director**

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**WILLIAM MYERS**  
**Chairman**

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**MARCH 9, 2022**

**DATE**