

Board of Road Commissioners Meeting  
County Services Building  
January 25, 2023

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers at the County Services Building at 10:00 AM on Wednesday, January 25, 2023.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Spitler, Koch.

Staff present: Timmer, Griffin, Holmes, Terryn.

Visitors: Lynne Cavazos, Pentwater Township Supervisor; Steve Fleming, Benona Township Supervisor; Dave Leonard, Colfax Township Supervisor; Lee Hyslop, Crystal Township Supervisor; Roger Schmidt, Grant Township Supervisor; Craig Mast, Oceana County Sheriff; Tim Beggs, Oceana County Commissioner Liaison; Mark Kutches, Claybanks Township resident; and Peter Shlagor, Claybanks Township Resident.

**TOTAL: 9 visitors.**

### **AGENDA**

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. ¾ Ton Pickups
2. ½ Ton Pickups
3. 2023 Annual Supply Bids

Roll call vote: Forbes – yes; Gowell – yes; Spitler – yes; Koch – yes; Myers – yes.

Motion carried.

### **CITIZEN'S PARTICIPATION**

NONE.

### **APPROVAL OF MINUTES**

Motion by Forbes and supported by Koch to approve the Minutes of the January 11, 2023 Regular Board Meeting.

Roll call vote: Forbes – yes; Koch – yes; Gowell – yes; Spitler – yes; Myers – yes.

Motion carried.

## **APPROVAL OF VOUCHERS**

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Koch to approve the following Vouchers as presented.

Voucher No. 72283 (Accounts Payable)	\$ 99,396.32
Voucher No. 72284 (Payroll)	\$ 83,652.27
	\$ 183,048.59

Roll call vote: Gowell – yes; Koch – yes; Forbes – yes; Spitler – yes; Myers – yes.  
Motion carried.

## **RESOLUTION NO. 1 – PURCHASE OF ¾ TON PICKUPS**

Motion by Gowell and supported by Koch to purchase two (2) Ram ¾ ton pickups, 4 x 4, 4-door, 8' box with liner from Lakeshore Dodge at a price of \$51,359.00 each.

Roll call vote: Gowell – yes; Koch – yes; Forbes – yes; Spitler – yes; Myers – yes.  
Motion carried.

## **RESOLUTION NO. 2 – PURCHASE OF ½ TON PICKUPS**

Motion by Gowell and supported by Koch to purchase two (2) Ram ½ ton pickups, 4 x 4, 8' box with liner, hitch, and brake control from Lakeshore Dodge at a price of \$39,023.00 each.

Roll call vote: Gowell – yes; Koch – yes; Forbes – yes; Spitler – yes; Myers – yes.  
Motion carried.

## **RESOLUTION NO. 3 – 2023 ANNUAL SUPPLY BIDS**

Motion by Forbes and supported by Gowell to accept all opened and read bids for fiscal year 2023 and to allow staff to utilize suppliers in the best interest of the Road Commission for aggregates, bituminous mixtures (hot and cold), culverts, wooden bridge decks, brine, and equipment rental.

Roll call vote: Forbes – yes; Gowell – yes; Spitler – yes; Koch – yes; Myers – yes.  
Motion carried.

Managing Director, Mark Timmer showed his appreciation for the hard work Clerk Sandra Griffin put into doing the 2023 Annual Supply Bid tabulations.

## **STAFF REPORTS**

The State crew has been doing night patrol, snow and ice removal, and patching.

The M-20 and Hart crews have patched various roads with the hot box, snow and ice removal, durapatched, tree removal, cleanup, and brushing.

Traffic Services has worked on asset management, Miss Digs, permits, Road Soft, sign repairs, street name signs, supervised the sign crew, and snow and ice removal.

Mark Timmer reviewed bills and finances with the Finance/HR Director and Clerk, met with Township officials from Newfield, Crystal and Golden regarding 2023 road work, and had a Microsoft Teams meeting with MDOT, Fleis and Vandenbrink and the Village of Shelby regarding the Shelby Road TEDA (Transportation Economic Development Fund) Grant. Mark has submitted Impress Awards entries to CRA (County Road Association) for Operations and Communication categories (we are also included in the Collaboration category with Montcalm, Newaygo and Kent Counties), received the 2023 Annual Material Bids, and received the bids for the ¾ ton and ½ ton pickups.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:14 AM.

Respectfully submitted,

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**LORI L. HOLMES**  
**Finance/HR Director**

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**WILLIAM MYERS**  
**Chairman**

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**FEBRUARY 8, 2023**

**DATE**