

Board of Road Commissioners Meeting  
County Services Building  
January 11, 2023

The Organizational Meeting of the Oceana County Board of Road Commissioners was called to order by Clerk Griffin at the County Services Building at 10:00 AM on Wednesday, January 11, 2023.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Spitler, Koch.

Staff present: Timmer, Griffin, Holmes, Terryn, Greiner.

Visitors: Lynne Cavazos, Pentwater Township Supervisor; Larry Doran, Weare Township Supervisor; Dave Leonard, Colfax Township Supervisor; Roger Schmidt, Grant Township Supervisor; Richard Raffaelli, Shelby Township Supervisor; Lee Hyslop, Crystal Township Supervisor; Tim Beggs, Oceana County Commissioner Liaison; Mark Kutches, Claybanks Township resident; and Bryan Broderick, Pentwater Township resident.

**TOTAL: 9 visitors.**

The Clerk asked for nominations for Chairman of the Oceana County Road Commission for fiscal year 2023.

Commissioner Forbes nominated Commissioner Myers for the Chairman of the Oceana County Road Commission for fiscal year 2023. Commissioner Spitler seconded the Motion. There were no other nominations.

Roll call vote: Forbes – yes; Spitler – yes; Gowell – yes; Koch – yes; Myers – yes.  
Motion carried.

Chairman Myers then asked for nominations for Vice-Chairman of the Oceana County Road Commission for fiscal year 2023.

Commissioner Forbes nominated Commissioner Gowell for Vice-Chairman of the Oceana County Road Commission for fiscal year 2023. Commissioner Koch seconded the Motion. There were no other nominations.

Roll call vote: Forbes – yes; Koch – yes; Gowell – yes; Spitler – yes; Myers – yes.  
Motion carried.

## **APPROVAL OF AGENDA**

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. 2023 Committee Appointments
2. Approve 2023 Board Meeting Dates

Roll call vote: Forbes – yes; Gowell – yes; Koch – yes; Spitler – yes; Myers – yes.  
Motion carried.

## **CITIZEN'S PARTICIPATION**

Larry Doran, Weare Township Supervisor inquired about the cost of brine in 2023. Managing Director, Mark Timmer noted Annual Supply bids are due back Mid-January and should have the costs available for the Board Members to review at the January 25, 2023 Board Meeting.

## **APPROVAL OF MINUTES**

Motion by Gowell and supported by Spitler to approve the Minutes of the December 28, 2022 Regular Board Meeting.

Roll call vote: Gowell – yes; Spitler – yes; Forbes – yes; Koch – yes; Myers – yes.  
Motion carried.

## **APPROVAL OF VOUCHERS**

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Gowell and supported by Koch to approve the following Vouchers as presented.

Voucher No. 72281 (Accounts Payable)	\$268,699.76
Voucher No. 72282 (Payroll)	<u>\$133,133.94</u>
Total	\$401,833.70

Roll call vote: Gowell – yes; Koch – yes; Forbes – yes; Spitler – yes; Myers – yes.  
Motion carried.

Chairman Myers addressed Committee Appointments for 2023 and made the following recommendations that were agreed to by the Board.

**Personnel Committee – Bill Myers and David Spitler**  
**Union Liaison – Bill Myers and Cathy Forbes**  
**Finance Committee – Cathy Forbes and David Spitler**  
**Community Relations Committee – Bill Myers and Cathy Forbes**  
**Buildings and Grounds Committee – Lloyd Gowell and Denis Koch**  
**New Equipment Committee – Lloyd Gowell and Denis Koch**  
**County Parks and Recreation Commission Liaison – David Spitler**  
**Weighmaster Liaison – Lloyd Gowell**

## **RESOLUTION NO. 1 – APPROVE 2023 BOARD MEETING DATES**

Motion by Forbes and supported by Gowell to accept the 2023 Board Meeting dates as presented for the 2<sup>nd</sup> and 4<sup>th</sup> Wednesday of every month at 10:00 AM with the exception of the March 22, 2023 meeting that will be cancelled (due to Staff and Commissioners that will be attending the County Road Association 2023 CRA Highway Conference and Road Show in Lansing).

Roll call vote: Forbes – yes; Gowell – yes; Spitler – yes; Koch – yes; Myers – yes.  
Motion carried.

## **STAFF REPORTS**

The State crew has been doing night patrol, snow and ice removal, patching, and milled bumps on various state routes.

The M-20 and Hart crews have patched various roads with the hot box, snow and ice removal, graded gravels, tree removal, cleanup, and brushing.

Traffic Services has worked on asset management, Miss Digs, permits, Road Soft, sign repairs, street name signs, supervised the sign crew, and snow and ice removal.

Mark Timmer reviewed bills and finances with the Finance/HR Director and Clerk, had a grade inspection meeting with Fleis and Vandenbrink and MDOT regarding 126<sup>th</sup> Avenue (Monroe Road to Madison Road) in Crystal Township (Crush and Shape Federal Aid job), meetings with Scott Civil Engineering regarding Marshville Dam and White River crossings, and corresponded/scheduled meetings with various townships for 2023 road work.

Chairman Myers thanked the townships for their participation in the 2022 county-wide road projects and appreciates the road work the townships have done. He also introduced and welcomed newly elected Road Commissioner Denis Koch.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned by Chairman Myers at 10:09 AM.

Respectfully submitted.

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**LORI L. HOLMES**  
Finance / HR Director

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**WILLIAM MYERS**  
Chairman

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**JANUARY 25, 2023**

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