

Board Meeting by Teleconference Call
April 8, 2020

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers by Teleconference call at 10:00 AM on Wednesday, April 8, 2020.

The Pledge of Allegiance was recited by Clerk Sandra Griffin while all others remained silent.

Chairman Myers said a prayer for the victims of COVID-19 and the world.

Members present: Myers, Gowell, Forbes, Carr, Blohm. Absent: None.
Staff present: Timmer, Griffin, Holmes, Merten, Koch.
Visitors: Lori Green.

CITIZEN'S PARTICIPATION

Lori Green, Weare Township resident, commented that the teleconference Board Meeting was well organized and was easy to access using the instructions posted on the Road Commission website which is (www.oceanacrc.org).

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. Deletions to Local Road System (2019) (Pentwater Township – Plat of Pythian Park);
2. Sign MDOT Contract – Permanent Signing Work – Federal Aid Routes;
3. Sign MDOT Contract – Claybanks Township – Scenic Drive North of Webster Road;
4. Pentwater Township - Paper Roads (Pentwater Beach Addition Plats 1, 2, 3, and 4);
5. Oceana Drive Project – Skeels Road to Roosevelt Road;
6. Kenworth Truck to replace D-94.

Roll call vote: Forbes – yes; Gowell – yes; Carr – yes; Blohm – yes; Myers – yes.
Motion carried.

Motion by Gowell and supported by Forbes to approve the minutes of the February 26, 2020 Regular Board Meeting as presented.

Roll call vote: Gowell – yes; Forbes – yes; Carr – yes; Blohm – yes; Myers – yes.
Motion carried.

The Revenues & Expenditures Report and Cash Flow Statement were given to the Board members to review.

Motion by Carr and supported by Blohm to approve the following Vouchers as presented.

Voucher No. 72128 (Accounts Payable 3-4-2020)	\$292,727.49
Voucher No. 72129 (Payroll 3-4-2020)	\$ 77,248.14
Voucher No. 72130 (Accounts Payable 3-18-2020)	\$334,976.77
Voucher No. 72131 (Payroll 3-18-2020)	\$ 73,190.24
Voucher No. 72132 (Accounts Payable 4-1-2020)	\$145,597.27
Voucher No. 72133 (Payroll 4-1-2020)	<u>\$ 72,259.42</u>
	\$995,999.33

Roll call vote: Carr – yes; Blohm – yes; Gowell – yes; Forbes – yes; Myers – yes.
 Motion carried.

**RESOLUTION NO. 1 – PENTWATER TOWNSHIP – DELETIONS TO LOCAL ROAD SYSTEM
 (PLAT OF PYTHIAN PARK)**

Motion by Forbes and supported by Gowell to abandon the following roads in the Plat of Pythian Park, in Section 1 of Pentwater Township, and to make the following deletions to the County Local Road System for fiscal year 2019.

- Barkley Avenue, from the West end of the road to Pentwater Avenue (400 feet);
- Watson Avenue, from the West end of the road to BR US-31 (763.4 feet);
- Vaughn Avenue, from the West end of the road to BR US-31 (1,055 feet).

Roll call vote: Forbes – yes; Gowell – yes; Carr – yes; Blohm - yes; Myers – yes.
 Motion carried.

RESOLUTION NO. 2 – SIGN MDOT CONTRACT – PERMANENT SIGNING WORK

Motion by Forbes and supported by Gowell to have Managing Director Mark Timmer and Board Chairman Bill Myers sign to MDOT Contract for Permanent Signing Work along various federal-aid routes countywide; and all together with necessary related work (Control Section HSIP-64016; Job No. 207198CON; Project No. 20A0(380); Contract No. 20-5057; CFDA No. 20.205 Highway Research Planning and Construction).

Roll call vote: Forbes – yes; Gowell – yes; Carr – yes; Blohm – yes; Myers – yes.
 Motion carried.

**RESOLUTION NO. 3 – SIGN MDOT CONTRACT – CLAYBANKS TOWNSHIP SCENIC DRIVE
 NORTH OF WEBSTER ROAD**

Motion by Forbes and supported by Blohm to have Managing Director Mark Timmer and Board Chairman Bill Myers sign the MDOT Contract for the hot mix asphalt base crushing, shaping and resurfacing work along Scenic Drive from approximately 3,670 feet north of Webster Road northerly to approximately 3,240 feet north of Winston Road; including aggregate shoulder and pavement marking work; and all together with necessary related work (Control Section STL-64000; Job No. 206373CON; Project No. 20A0(475); Contract No. 20-5101; CFDA No. 20.205 Highway Research Planning and Construction).

Roll call vote: Forbes – yes; Blohm – yes; Gowell – yes; Carr – yes; Myers – yes.
Motion carried.

RESOLUTION NO. 4 – PENTWATER TOWNSHIP - ABANDON PAPER ROADS

Motion by Carr and supported by Gowell to abandon the **paper roads** in the Plats of Pentwater Beach Addition #1, Pentwater Beach Addition #2, Pentwater Beach Addition #3, and Pentwater Beach Addition #4 as listed in Pentwater Township (see attachment). These roads only exist on paper and have never been maintained by the Oceana County Road Commission.

Roll call vote: Carr – yes; Gowell – yes; Blohm – yes, Forbes – yes; Myers – yes.
Motion carried.

RESOLUTION NO. 5 - OCEANA DRIVE PROJECT - (SKEELS ROAD TO ROOSEVELT ROAD)

Motion by Forbes and supported by Blohm to award the Oceana Drive Resurfacing Project to Rieth-Riley Construction in the amount of \$303,525.00. Road Commission “in-kind” work shall include approaches, shoulders, and surface restoration in the amount of \$87,525.00.

Roll call vote: Forbes – yes; Blohm – no; Gowell – yes; Carr – yes; Myers – yes.
Motion carried.

RESOLUTION NO. 6 – KENWORTH TRUCK TO REPLACE D-94

Motion by Forbes and supported by Gowell to purchase a new T800 Kenworth tandem axle truck from Michigan Kenworth in Grand Rapids for \$129,857.00 and to have Truck and Trailer outfit this truck with components salvaged from D-94.

Roll call vote: Forbes – yes; Gowell – yes; Carr – yes; Blohm – yes; Myers – yes.
Motion carried.

NOTE: D-94 was extensively damaged on February 10, 2020 when the road shoulder collapsed while road blading was being done.

STAFF REPORTS

The Hart and M-20 road crews have been busy with snow and ice removal, patching, tree trimming and blading roads.

The Traffic Services crew has worked on asset management, passer ratings, setting up road closures, miscellaneous sign work, and permits.

The Managing Director, Finance HR/Director, three (3) Board Members, Shop Foreman and two (2) Road Foremen all attended the Annual County Road Association Meeting (CRA) in Lansing.

Road Commission hours have changed to four (4) 10-hour days (Monday through Thursday, from 6:30 AM to 4:30 PM) to reduce employee exposure to the coronavirus pandemic. Mandatory social distancing at all Road Commission facilities has been in place since March 16, 2020.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:32 AM.

Respectfully submitted,

LORI L. HOLMES
Finance/HR Director

WILLIAM MYERS
Chairman

APRIL 22, 2020

DATE

NOTES: March 11, 2020 Board Meeting was cancelled – Annual CRA Meeting in Lansing.
March 25, 2020 Board Meeting was cancelled – coronavirus epidemic.