

OCEANA COUNTY ROAD COMMISSION

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SANDRA K. GRIFFIN, Clerk-Manager

RUSSELL EILERS, Chairman
JEREMY HORTON, Vice Chairman
WILLIAM MYERS, Member
CATHY FORBES, Member
JOHN HENDRIXON, Member

Board of Road Commissioners Meeting
Board Room
September 28, 2011

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Eilers in the Board Room at 10:00 AM on Wednesday, September 28, 2011.

The Pledge of Allegiance was recited by all.

Members present: Eilers, Horton, Forbes, Myers, and Hendrixon. Absent: None.

Staff present: Griffin, Powell, and Dutcher.

Visitors: Mike Booher and Gale Eitniew, Newfield Township Supervisor and Road Commission liaison; Walt Wheeler, Elbridge Township Supervisor; Bill Wagner, Grant Township Clerk; Denny Powers, Oceana County Commissioner; Paul Thompson and Garry McKeen, Little Point Sable residents; Dick Doyle, A.I.S. representative; Tony McGhee, Abonmarche; and Dan Krager, Ferry Township resident. **TOTAL: 10 visitors.**

CITIZEN'S PARTICIPATION

Paul Thompson and Garry McKeen, residents at Little Point Sable in Benona Township, let the Board know how happy they were that the water ponding issue on S. Glenn Road was finally going to be remedied. Jeff Balkema and his crew plan to put a slight ditch on the East side of S. Glenn Road and install a cross tube so the water can be channeled to the West side of the road.

Motion by Forbes and supported by Hendrixon to approve the following Agenda items for discussion.

1. Review RFP's for "As Needed" engineering;
2. Equipment disposal;
3. Subdivision snowplowing;
4. Township Road Work – 2012;
5. Wedging;
6. Temporary Seasonal Truck Drivers;

Roll call vote: Forbes – yes; Hendrixon – yes; Myers – yes; Horton – yes; Eilers – yes.

Motion carried.

Motion by Myers and supported by Forbes to approve the Minutes of the September 14, 2011 Regular Board Meeting as presented.

Roll call vote: Myers – yes; Forbes – yes; Hendrixon – yes; Horton – yes; Eilers – yes.
Motion carried.

The Financial Report given to the Commissioners was approved. The status of funds is as follows.

West Shore Bank Balance	\$ 3,066.98	
Oceana Drive Turn Back Money	\$447,939.27	(For Primary Road Work only)
CD Rolled Over Into Cash Account	<u>\$100,815.85</u>	
	\$551,822.10	

Motion by Hendrixon and supported by Horton to approve the following Vouchers as presented.

Voucher No. 71680 (Accounts Payable)	\$303,263.67
Voucher No. 71681 (Payroll)	<u>\$ 56,051.76</u>
	\$359,315.43

Roll call vote: Hendrixon – yes; Horton – yes; Forbes – yes; Myers – yes; Eilers – yes.
Motion carried.

On September 19, 2011, RFP's were sent out for "As Needed" County Road Engineering Services. Nine (9) engineering firms replied; a bid tabulation is attached to these Minutes. The Board members were given copies of the proposals and unanimously decided to table any decision on the bid award until the October 12, 2011 Regular Board Meeting.

Disposing of equipment has been discussed over the past several months. Some of our equipment has been appraised by Michigan CAT; Ken Adams Excavating also offered to make gravel for us in exchange for both of our scrapers.

RESOLUTION NO. 1 – EQUIPMENT DISPOSAL

Motion by Horton and supported by Forbes to put the following equipment up for bids. Bids will be accepted at the Road Commission office in Hart, Michigan until 12:00 noon on Tuesday, November 1, 2011 at which time they will be publicly opened and read aloud.

M-198	2001 Hydro-seeder and mulch bales
C-48	1995 CAT Scraper
C-54	2000 CAT Scraper
C-55	2000 Badger Excavator
C-46	1989 Motor Grader
L-28	1990 CAT Loader
L-30	1990 CAT Loader

Roll call vote: Horton – yes; Forbes – yes; Hendrixon – yes; Myers – yes; Eilers – yes.
Motion carried.

Several months ago, the Clerk-Manager prepared maps and a list of roads (by Township) showing all subdivisions throughout the County for the Board to review if they were going to consider privatizing Winter snowplowing.

RESOLUTION NO. 2 – PRIVATIZING SUBDIVISION SNOWPLOWING

Motion by Forbes and supported by Hendrixon to advertise for bids for snowplowing services on roads in specified subdivisions in Oceana County for the 2011/2012 Winter season. A mandatory pre-bid meeting is scheduled for 9:00 AM on Tuesday, October 11, 2011. Bids will be received at the Road Commission office in Hart until 12:00 noon on Tuesday, October 25, 2011 after which time they will be opened and read aloud.

Roll call vote: Forbes – yes; Hendrixon – yes; Myers – yes; Horton – yes; Eilers – yes.
Motion carried.

Township work for 2012 was placed on the Agenda in hopes that each Township has the time to determine the road projects they would like to have done. Having an early idea of planned road work will allow staff members to put together a pavement marking program for next year. The next Township/Road Commission **night** meeting will be held on Thursday, October 6, 2011 at 7:30 PM at the Hart Road Commission facility; Representative Bumstead and MDOT officials will be in attendance to speak about road funding. The Board agreed that next years Township Match Dollar Program will at least match this year's fund for each respective Township.

There have been numerous compliments on the wedging program done this year and the Board unanimously agreed that the employees are doing an excellent job.

The Personnel Committee (Chairman Eilers and Commissioner Myers) met with the staff today at 9:00 AM to discuss Winter operations, manpower, and equipment. They realize the Foremen are driving trucks when we are short on manpower and they should be doing supervisory work; they proposed hiring three (3) temporary seasonal truck drivers to fill the voids we have right now.

RESOLUTION NO. 3 – TEMPORARY SEASONAL TRUCK DRIVERS

Motion by Myers and supported by Forbes to take applications for hiring three (3) temporary seasonal truck drivers. Applications will be received until Monday, October 24, 2011. A valid driver's license with "A" and "N" endorsements and a medical certification card are required.

Roll call vote: Myers – yes; Forbes – yes; Hendrixon – yes; Horton – yes; Eilers – yes.
Motion carried

STAFF REPORTS

Lisa Dutcher, Project Coordinator, updated the Board and audience on the stream crossings in Elbridge, Ferry, and Otto Townships. A large group of "dignitaries" from the U.S. Fish & Wildlife Service, U.S. Forest Service, MDNR, White River Watershed Partnership, Land Conservancy of West Michigan, White River Steelheaders, MDEQ, engineers, and bridge suppliers met at the Road Commission office in Hart on Tuesday, September 27, 2011. The Board collectively expressed appreciation to her for coordinating a meeting on the Road Commission's behalf. Completed projects, projects in progress, and those funded for 2012 were discussed. The meeting concluded with a site tour of ten (10) bridges and culverts in the County.

Chairman Eilers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:42 AM.

Respectfully submitted,

SANDRA K. GRIFFIN
Clerk-Manager

RUSSELL EILERS
Chairman

(DATE)