

Board of Road Commissioners Meeting
Board Room
August 22, 2018

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers in the Board Room at 10:00 AM on Wednesday, August 22, 2018.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Carr, Blohm. Absent: None.

Staff present: Timmer and Griffin.

Visitors: Robert Wade, Colfax Township Supervisor; John Hendrixon, Shelby Township Supervisor; Bill Wagner, Grant Township Clerk; Andrew Sebolt, Oceana County Commissioner; Claudia Ressel-Hodan, John Wilson, and David Bluhm, Pentwater Township residents and Pentwater-Hart Bike Trail representatives; and Bow Wagner, Walkerville Thrives.

TOTAL: 8 visitors.

CITIZEN'S PARTICIPATION

NONE.

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. Pentwater-Hart Bike Trail;
2. Performance Resolution (Form 2207B);
3. Restrict irrigation from road right-of-way.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Carr – yes; Myers – yes.

Motion carried.

Motion by Forbes and supported by Gowell to approve the Minutes of the August 8, 2018 Regular Board Meeting as presented.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Carr – yes; Myers – yes.

Motion carried.

The Revenues & Expenditures Report and the Cash Flow Statement were given to the Board Members to review.

Motion by Carr and supported by Blohm to approve the following Vouchers as presented.

Accounts Payable	\$659,092.04
Payroll	<u>\$ 71,421.39</u>
	\$730,513.73

Roll call vote: Carr – yes; Blohm – yes; Forbes – yes; Gowell – yes; Myers – yes.

Motion carried.

Mark Timmer introduced Claudia Ressel-Hodan, John Wilson, and David Bluhm, residents of Pentwater Township and representatives of the Pentwater-Hart Bike Trail Committee. A detailed handout explaining the proposed trail was given to the Board Members for review. Mark explained that they were here to provide an informational presentation to the Board and update them on the progress their Committee is making on the “proposed” trail. Mark announced that a public meeting is being held on Wednesday, September 19, 2018, at 10:00 AM at the Hart Community Center, 407 State Street in Hart (within the City Hall Complex) to answer questions and explain the progress the Committee has made to date. On Wednesday, September 26, 2018 at our Regular Board Meeting, the Board will then be asked to take action on their request for a Permit to build and construct the multi-use trail in Road Commission right-of-way.

Claudia Ressel-Hodan, Chairman of the Committee, gave a brief summary and history of the project since its inception in the Fall of 2015. John Wilson briefly outlined the funding that has been received, most recently being a \$1.4 million dollar EDC from Senator Goeff Hansen’s office for design and construction of the trail. David Bluhm, PE, of Fleis & VandenBrink, highlighted the design and plans proposed.

The Board members were in agreement that all property owners affected by the proposed trail should be personally notified of the upcoming meeting. Chairman Myers thanked Ms. Ressel-Hodan, Mr. Wilson, and Mr. Bluhm for their presentation.

The Board Members were given a copy of Form 2207B, which is a “Performance Resolution” required by MDOT for purposes of issuing to a Permit to a municipal utility to work in State Highway right-of-way. The Road Commission does not issue Permits to work in State right-of-way, but refers anyone desiring to do so directly to our MDOT office in Muskegon.

RESOLUTION NO. 1 – PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES
(MDOT FORM 2207B)

Motion by Forbes and supported by Gowell to adopt the Performance Resolution For Governmental Agencies (Form 2207B) as required by the Michigan Department of Transportation.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Carr – yes; Myers – yes.
Motion carried.

A true copy of this Resolution shall be attached to this set of Board Minutes.

Commissioner Blohm expressed concern about “sprinkler systems that are watering our paved and dirt roads and vehicles driving under the water.” He felt that a policy or resolution should be considered as this can be a safety hazard for the motoring public. Staff will research the issue and report back to the Board.

Monthly Committee Reports

Personnel Committee – Chairman Myers and Commissioner Gowell will be meeting with our attorney Ed McNeely to formulate a contract for Managing Director Mark Timmer.

Insurance Committee – nothing to report.

Finance Committee – nothing to report.

Buildings & Grounds Committee – nothing to report.

Community Relations Committee – nothing to report.

Weighmaster Liaison – nothing to report.

Parks & Recreation Liaison – Commissioner Blohm reported that the Black Lake Park well project is complete. He added that they are going forward on building new steps down to the beach at Cedar Point Park. The new steps will be totally out of Road Commission right-of-way.

STAFF REPORTS

Mark Timmer reported that the chip seal/fog seal program is expected to be completed in the next few days. The top course of pavement is still scheduled for 132nd Avenue (between M-20 and Pierce Road) and Fillmore Road (between Newaygo County and 200th Avenue. Scott Civil Engineering has been taking soil borings at the Shelby Road Bridge over Stony Creek in preparation for replacement of this structure in 2019. Eric Wright, our MDOT/General Foreman, has put together information to provide MDOT with costs for repairs to the Hart salt shed as there is no funding available for new structures.

The Summer Help crews have been durapatching, flagging, and helping with chip seal operations. Most of them will be finished working this week and heading back to school. Our forces are blading roads after the recent rainfall, repairing guardrails, cleaning downspouts, tree cutting/trimming, fixing washouts, and trenching shoulders in preparation for Hallack Contracting to crush and shape a portion of Jackson Road in Crystal Township. This road is being reconstructed with the remaining money left over from the Monroe Road Project.

Our forces worked for a few days in Mason County doing durapatching on MDOT roads. The Engineering Department is working on the county-wide culvert inventory, as well as doing curve and speed advisory studies and sight distance evaluations. A portion of this work will be reimbursed by MDOT.

Mark recently received word from our Workman's Comp. carrier (CRASIF) that our Mod. Factor is now below 1%, which will result in a decrease in our quarterly premiums. He also added that the State is requesting updated bridge inspections and that Scott Civil Engineering will be providing this information on all fifty-six (56) bridges throughout the County. They will also incorporate required scour reports and cross-section information for each location into their bridge inspection paperwork.

There was no further business to come before the Board. The Meeting was adjourned at 11:04 AM.

Respectfully submitted,

SANDRA K. GRIFFIN
Clerk

WILLIAM MYERS
Chairman

SEPTEMBER 12, 2018

DATE