

Board of Road Commissioners Meeting  
Board Room  
March 28, 2018

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers in the Board Room at 10:00 AM on Wednesday, March 28, 2018.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Carr, Blohm. Absent: Forbes.

Staff present: Timmer, Griffin, Merten.

Visitors: Robert Wade, Colfax Township Supervisor; Dale Stevenson, Weare Township Supervisor; Bill Wagner, Grant Township Clerk; Andrew Sebolt, Oceana County Commissioner; Gale Eitniewski, Newfield Township resident; Bow Wagner, Walkerville Thrives; Dan Krager, Ferry Township resident; and Mike Bond, Leavitt Township resident. **TOTAL: 8 visitors.**

### **CITIZEN'S PARTICIPATION**

Dan Krager, Ferry Township resident, was pleased with the clearing work being done on 132<sup>nd</sup> Avenue, between M-20 and Pierce Road. The Road Commission and Ferry Township are partnering to pave this entire 3½ mile section of road this Spring. Bill Wagner, Grant Township Clerk, was very happy with the excavator work done at 108<sup>th</sup> Avenue and Wilke Road.

Mike Bond, Walkerville resident, inquired about 190<sup>th</sup> Avenue, South of Harrison Road, and asked when the bridge would be repaired and the road opened to traffic again. Mark Timmer explained that the footings and abutment walls are scoured and a complete bridge replacement is necessary. He added that the road is closed to traffic because the bridge is unsafe in its current condition. The DEQ and an engineer from Prein & Newhof examined the bridge and recommended a steel box culvert for replacement of the failed structure (estimated cost of \$250,000).

Dale Stevenson, Weare Township Supervisor, asked to be updated on the Oceana Drive Project, between the Hart Bridge and Lever Road. Mr. Timmer advised him that the project was awarded to Rieth-Riley at a price of \$534,478.97 (Engineer's Estimate \$678,852.50). He also inquired about the leftover money from the Monroe Road Project; he was informed that money would be spent on one of the worst portions of Jackson Road that had been used as the Monroe Road "detour" (most likely between 104<sup>th</sup> Avenue and 112<sup>th</sup> Avenue).

Motion by Gowell and supported by Blohm to approve the following Agenda items for discussion.

1. MDOT Contract to sign – Jackson Road (remainder of Monroe Road Grant money);
2. Disaster plan.

Roll call vote: Gowell – yes; Blohm – yes; Carr – yes; Myers – yes; Forbes – absent.

Motion carried.

Motion by Carr and supported by Gowell to approve the Minutes of the February 28, 2018 Regular Board Meeting as presented.

Roll call vote: Carr – yes; Gowell – yes; Blohm – yes; Myers – yes; Forbes – absent.

Motion carried.

The Revenues & Expenditures Report and the Cash Flow Statement were given to the Board members to review.

Motion by Carr and supported by Gowell to approve the following Vouchers as presented:

Voucher No. <u>72022</u>	(Accounts Payable)	\$150,034.25
Voucher No. <u>72023</u>	(Payroll)	\$ 68,066.63
Voucher No. <u>72024</u>	(Accounts Payable)	\$160,591.13
Voucher No. <u>72025</u>	(Payroll)	<u>\$ 68,301.32</u>
		\$446,993.33

Roll call vote: Carr – yes; Gowell – yes; Blohm – yes; Myers – yes; Forbes – absent.  
Motion carried.

### **RESOLUTION NO. 1 – MDOT CONTRACT TO SIGN**

Motion by Carr and supported by Blohm to have Mark Timmer, Managing Director, sign MDOT Contract 2016-0485/A1. The Board of Road Commissioners of Oceana County hereby resolves to approve the terms of this Contract (2016-0485/A1), which amends MDOT Contract No. 2016-0485, dated October 4, 2016 (Monroe Road Project) and will retroactively extend the term of the original Contract for one (1) year.

Roll call vote: Carr – yes; Blohm – yes; Gowell – yes; Myers – yes; Forbes – absent.  
Motion carried.

The remaining funds (~\$173,800.40) from the \$2,000,000 Monroe Road project will be used to reconstruct a portion of Jackson Road, which was the designated Monroe Road detour route. Our engineer, Prein & Newhof, along with Mark Timmer, determined that the money would be well spent on that portion of Jackson Road between 104<sup>th</sup> Avenue and 112<sup>th</sup> Avenue. Mr. Timmer also stated that if the Township chose to participate, we could extend the project further West.

Commissioner Blohm suggested that a Disaster Plan be implemented strictly for our operations. A brief discussion followed and Mark Timmer commented that he will be meeting with the Oceana County Emergency Preparedness Coordinator, Jim Duram, to discuss drafting a policy to be reviewed for adoption.

### **Monthly Committee Reports**

**Personnel & Insurance Committees** – three (3) new employees were hired and Eric Wright has been chosen to fill the State Highway Foreman position.

**Buildings & Grounds Committees** – the Hart and Walkerville garages will be painted this year and landscaping is being done at the Hart garage.

**Finance & Community Relations Committees** – nothing to report.

**Weighmaster Liaison** – Commissioner Gowell said that he will be meeting with our Foreman Randy Smith and Sheriff Mast in the next few weeks.

**Parks & Recreation Commission Liaison** – nothing to report.

Chairman Myers commented that he had been given paperwork prior to today’s Board Meeting from Michelle Martin, Oceana County Drain Commissioner, notifying us of the “Day of Review” for the Robinson Drain. The meeting will be held on Wednesday, April 18, 2018 at the Drain Commissioner’s Office to review the Robinson Intercounty Drain Drainage District boundaries.

## **STAFF REPORTS**

Our crews have been doing sign and delineator repairs, fixing washouts and trimming trees, as well as pothole patching. When weather permits, road blading is being done. The bushes, cedar trees, and sidewalk are being removed at the Hart garage before the building is painted this Spring. Extensive tree removal, is being done in various parts of the County in preparation for upcoming road reconstruction projects.

Mark Timmer and several Board members attended the County Road Association Annual Meeting in Lansing the week of March 14, 2018. Mark also attended the Rural Task Force meeting in Muskegon at the WMSRDC offices.

Rieth-Riley Construction Company was awarded the Oceana Drive Project (from the Hart Bridge to North of Lever Road). The Engineer’s Estimate for this project was \$678,852.50; Rieth-Riley’s awarded bid price was \$534,478.97, which is \$144,373.53 below the estimate. Mark would like to meet with MDOT, WMSRDC, and our engineer to ask about the possibility of extending this Federal Aid project.

Selling our yearly RTF (Rural Task Force) funds was briefly discussed. Mark felt that this would enable future work on Federal Aid routes to be done in a more timely fashion by not having to wait on the lengthy MDOT project approval process.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:41 AM.

Respectfully submitted,

---

**SANDRA K. GRIFFIN**  
Clerk

---

**WILLIAM MYERS**  
Chairman

---

APRIL 11, 2018

**DATE**