

Board of Road Commissioners Meeting
Board Room
February 22, 2017

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers in the Board Room at 10:00 AM on Wednesday, February 22, 2017.

The Pledge of Allegiance was recited by all.

Members present: Myers, Forbes, Carr, Blohm, and Gowell. Absent: None.

Staff present: Timmer, Griffin, Helmlinger, and Koch.

Visitors: Richard Kolbe, Leavitt Township Supervisor; Dale Stevenson, Weare Township Supervisor; Walt Brimmer, Otto Township Supervisor; John Hendrixon, Shelby Township Supervisor; Bill Wagner, Grant Township Clerk; Bow Wagner, Bitely resident; Holly Mulherin, PE, of Nordlund and Associates; Walt Wheeler, Elbridge Township resident; Lori Green, Weare Township resident; Mark Ferris, Grant Township resident; Rex Perysian, Otto Township resident; and Andrew Sebolt, Oceana County Commissioner. **TOTAL: 12 visitors.**

CITIZEN'S PARTICIPATION

Mark Ferris, Lake Tahoe resident, spoke briefly on ideas he had for road improvements in the Lake Tahoe area in Grant Township.

Lori Green, Weare Township resident, commented that she was happy with the new policy adopted by the Board restricting Road Commission trucks from using private drives.

John Hendrixon, Shelby Township Supervisor, and Bill Wagner, Grant Township Clerk, inquired about the brine program for 2017 (both Townships used D & B Brine for their vendor in past years). Mark Timmer explained that D & B Brine had not furnished their official DNR Brine Analysis results as of this date.

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. Award pickup bids;
2. Award bridge inspection RFP's;
3. Award Hart Garage roof repair bids;
4. Hart Township Road Abandonment – Harrison Road, East of 64th Avenue;
5. Committee Reports.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Carr – yes; Myers – yes.

Motion carried.

Motion by Forbes and supported by Gowell to approve the Minutes of the February 8, 2017 Regular Board Meeting as presented.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Carr – yes; Myers – yes.

Motion carried.

The Revenues & Expenditures Report and the Cash Flow Statement were given to the Board members to review.

Motion by Carr and supported by Forbes to approve the following Vouchers as presented.

Voucher No. 71968 (Accounts Payable)	\$135,414.67
Voucher No. 71969 (Payroll)	<u>\$ 66,286.01</u>
	\$201,700.68

Roll call vote: Carr – yes; Forbes – yes; Blohm – yes; Gowell – yes; Myers – yes.

Motion carried.

Bids were received until 10:00 AM on Thursday, February 16, 2017 for the purchase of two (2) or more 7,000 GVW 4 X 4 cab and a half pickup trucks. They were opened by staff and read aloud.

<u>VENDOR</u>	<u>PRICE PER TRUCK</u>
Don Rypma Chevrolet-Buick-GMC (Silverado 1500 Double Cab)	\$28,304.55
Freedom Chevrolet (Silverado 1500 Double Cab)	\$27,719.00
Meyers Chevrolet (Silverado 1500 Double Cab)	\$28,703.90
Fremont Ford (Ford F-150 Super Cab)	\$28,275.00
Manistee Ford, Inc. (Ford F-150 Super Cab)	\$29,002.56

RESOLUTION NO. 1 – AWARD PICKUPS BID

Motion by Forbes and supported by Gowell to purchase three (3) Chevrolet Silverado 1500 4 X 4 Double Cab pickups from Freedom Chevrolet at the price of \$27,719.00 each.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Carr – yes; Myers – yes.

Motion carried.

Mark Timmer commented that the three (3) Ford pickups currently used by the Foremen will be put into the fleet for use by our crews.

Request For Proposals (RFP) for bridge inspections were sent on January 3, 2017 with proposals to be received no later than 10:00 AM on Friday, February 17, 2017. Addendum A (sent to all bidders) asked for

prices to inspect structures less than 20' long, not listed by MDOT for Biennial Bridge Inspections. Addendum B (sent to all bidders) supplied a list of the fifty-five (55) bridges that MDOT has listed for inspections (after sending out the RFP's, it was found that there are actually fifty-six (56) bridges on our current MDOT inspection listing). The RFP submitted by three (3) engineering firms listed fifty-five (55) bridges for inspection; one (1) bidder listed fifty-six (56) bridges for inspection; and one (1) bidder listed fifty-nine (59) bridges to be inspected. When staff reviewed the quotes from the various bidders, it was difficult to compare "apples-to-apples" as the "Addendum A" prices for additional engineering work on other structures (less than 20') and the number of MDOT required inspections gave a mixed review of the data. Considerable discussion ensued.

RESOLUTION NO. 2 – BRIDGE INSPECTIONS

Motion by Gowell and supported by Blohm to table awarding the bridge inspections until Mark Timmer can speak with MDOT to verify current and upcoming inspections needed in 2017-2018 and prepare a tabulation for the Board to review.

Roll call vote: Gowell – yes; Blohm – yes; Carr – yes; Forbes – yes; Myers – yes.
Motion carried.

Bids for roof replacement over the Shop area at the Hart Road Commission facility were received until 9:00 AM on Friday, February 17, 2017. They were opened by staff and read aloud.

<u>BIDDERS</u>	<u>COMPLETE ROOF REMOVAL INSTALLATION, DESIGN, MATERIALS AND DISPOSAL</u>	<u>MATERIAL/LABOR TO DISPOSE OF DECKING AS REQUIRED</u>
A. Tanner & Sons Roofing, Inc. (Walkerville)	\$35,950.00	\$4.00
Action Roofing (Grand Haven)	\$32,418.50	\$3.25
East Muskegon Roofing/Sheet Metal (Muskegon)	\$33,500.00	\$7.50
Empire Contractors (Shelby)	\$34,860.00	-0-
G. Freeland Roofing Systems, Inc. (Ludington)	\$40,900.00	\$4.25
Great Lakes Roofing/Insulation Systems (Sault Ste. Marie)	\$44,000.00	\$1.60
Great Lakes Systems (Jenison)	\$39,400.00	\$6.50

J. Stevens Construction (Muskegon)	\$39,500.00	\$5.50
Versatile Roofing Systems (Grant)	\$34,685.00	\$1.25

The bids were thoroughly reviewed by Denis Koch and Mark Timmer due to a variety of options.

RESOLUTION NO. 3 – AWARD HART GARAGE ROOF REPLACEMENT BID

Motion by Carr and supported by Blohm to award the bid for replacement over the garage roof over the shop area at the Hart Road Commission facility to East Muskegon Roofing and Sheet Metal.

Roll call vote: Carr – yes; Blohm – yes; Gowell – yes; Forbes – yes; Myers – yes.
Motion carried.

The Clerk received paperwork requesting that Harrison Road, between 64th Avenue and the US-31 expressway, in Section 6 of Hart Township be abandoned. The \$500.00 road abandonment fee has been received as well as documentation from the Hart Township Board stating they are not opposed to the abandonment request.

RESOLUTION NO. 4 – HART TOWNSHIP ROAD ABANDONMENT – HARRISON ROAD

Motion by Forbes and supported by Gowell to set a Public Hearing for Wednesday, March 8, 2017, at 10:15 AM for discussion on the request from Harold & Terry Clark to abandon Harrison Road, from 64th Avenue to the US-31 expressway, in Section 6 of Hart Township.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – no; Carr – answered present; Myers – yes.
Motion carried.

Commissioner Myers has asked that each of the five (5) committees (Personnel, Insurance, Finance, Buildings & Grounds, and Community Relations) report to the Board at the second meeting of each month. The notes from each Committee are as follows:

Buildings & Grounds Committee

Commissioner Gowell and Commissioner Carr met at the Hart office on Monday, February 20, 2017 and discussed the new salt shed, steel siding for the M-20 facility, paving the employee entrance parking lot at the M-20 facility, sanding/painting the Hart facility, replacing Road Commission signs at both facilities. They met with Mark and Denis after that and discussed these items. Quotes will be solicited for having new steel siding for the M-20 facility.

Personnel Committee

Chairman Myers stated that information is being gathered for upcoming union negotiations.

Insurance Committee

Mark Timmer will be meeting tomorrow with our Agent of Record, Randy Baker, to discuss health insurance rate increases before our open enrollment on June 1, 2017.

Finance Committee

Commissioner Blohm said that he and Chairman Myers and Commissioner Gowell attended the Paul Bunyan Council Meeting on February 16, 2017. He said the meeting was very informative and that he was particularly happy to see that CRAM and others are talking about “large animal disposal” and the problems and costs associated.

Community Relations

Commissioner Carr and Commissioner Blohm met at the Hart office on Tuesday, February 21, 2017 to discuss a possible open house this Spring so the community can visit our facility and view our equipment and speak with Board members and others.

Commissioner Carr thanked the Board members for following through on committee reports.

STAFF REPORTS

Mark Timmer shared the work force assignments during the past few weeks with the Board and audience. A lot of patching (coldpatch and hot box materials) has been done as well as cutting/trimming trees and checking over trucks before Winter weather returns. Some blading has been done on gravel roads in areas where the frost has disappeared. A small crew has been working in both the Pierce Road Gravel Pit and the Goat Farm Gravel Pit so a crusher can come in to make 22A gravel.

The seasonal weight restrictions were put back in force on Tuesday, February 14, 2017 at 6:00 AM. Mark has met with Dr. Claudia Rossel-Hoden to discuss US Bike Route 35, currently running through our County. A “proposed” bike trail from Hart to Pentwater would most likely run along this current route.

Chairman Myers, Commissioner Gowell, Commissioner Blohm, and Mark Timmer attended the quarterly Paul Bunyan Council Meeting at McGuire’s Resort in Cadillac on February 16, 2017.

Mark attended the WMSRDC Rural Task Force Meeting on February 22, 2017 in Muskegon. The Monroe Road project was removed from funding due to the \$2,000,000 grant from Senator Goeff Hansen. The Oceana Drive reconstruction project was added, with work anticipated to begin in 2018 unless other funding becomes available.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 11:00 AM.

Respectfully submitted,

SANDRA K. GRIFFIN
Clerk

MARCH 8, 2017

DATE

WILLIAM MYERS
Chairman