

Board of Road Commissioners Meeting  
Board Room  
December 13, 2017

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers in the Board Room at 10:00 AM on Wednesday, December 13, 2017.

The Pledge of Allegiance was recited by all.

Members present: Myers, Forbes, Carr, Blohm, Gowell. Absent: None.

Staff present: Timmer, Griffin, Barefoot.

Visitors: Dale Stevenson, Weare Township Supervisor; Bill Wagner, Grant Township Clerk; Emma Kirwin, Leavitt Township Trustee; Andrew Sebolt, Oceana County Commissioner; Lori Green, Weare Township resident; and Mark Ferris, Lake Tahoe resident.

**TOTAL: 6 visitors.**

### **CITIZEN'S PARTICIPATION**

Emma Kirwin, Leavitt Township Trustee, thanked the Board for the "extra activity" on their roads.

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. PUBLIC HEARING: 2018 Budget;
2. Budget Amendments;
3. Management salary increase;
4. Staff salary increase.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Carr – yes; Myers – yes.

Motion carried.

Motion by Forbes and supported by Gowell to approve the Minutes of the November 22, 2017 Regular Board Meeting as presented.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Carr – yes; Myers – yes.

Motion carried.

The Revenues & Expenditures Report and the Cash Flow Statement were given to the Board Members to review.

Motion by Carr and supported by Gowell to approve the following Vouchers as presented.

Voucher No. 72008	(Accounts Payable)	\$155,307.58
Voucher No. 72009	(Payroll)	\$ 60,125.11
Voucher No. 72010	(Accounts Payable)	\$245,681.74
Voucher No. 72011	(Payroll)	<u>\$ 80,175.72</u>
		\$541,290.15

Roll call vote: Carr – yes; Gowell – yes; Forbes – yes; Blohm- yes; Myers – yes.  
Motion carried.

**At 10:15 AM, Chairman Myers opened the Public Hearing on the Proposed 2018 Road Commission Budget.**

The Clerk briefly explained the various line items on the Revenues Budget handout and Mark Timmer explained in detail the Expenditures Budget handout.

The Board commented on the USFS Revenue received, the Fringe Benefit and Handling Charge line items, and if any new hires were anticipated and figured into the Budget. Chairman Myers commented that we are spending more on local roads than we are receiving and less on primary roads. Commissioner Blohm presented a handout showing the price of a new recording system from Universal Electronics in Shelby. A quote on a Conference Recording Kit has also been received.

There being no further discussion on the Budget, the Public Hearing was closed at 10:36 AM.

The Board members were given a copy of the latest Budget Amendments to review.

The Personnel Committee, consisting of Chairman Myers and Commissioner Gowell, met to discuss a possible wage and vacation increase for Managing Director Mark Timmer. A handout signed by both Commissioners was given to the Board proposing a \$2,000 increase in wages and another week of vacation. Considerable discussion ensued. Increasing benefits at the end of his current Contract as opposed to the end of the fiscal year was brought up, as well as the legality of changing Mr. Timmer's existing contract. Mr. Timmer's current contract runs from October 1, 2016 through September 30, 2018.

**RESOLUTION NO. 1 – MANAGEMENT SALARY INCREASE**

Motion by Blohm and supported by Carr to give Managing Director Mark Timmer a \$2,000 raise for 2018.

**Mr. Carr withdrew his second to Commissioner Blohm's Motion and Chairman Myers declared that the Motion died for lack of support. Discussion continued. Commissioner Blohm stated that he was amending his Motion.**

**RESOLUTION NO. 2 – MANAGEMENT SALARY INCREASE**

Motion by Blohm "to amend my Motion as a one-time deal of increase, plus one week's vacation, to be evaluated at the end of each year." The Motion was seconded by Commissioner Carr.

Roll call vote: Blohm – yes; Carr – yes; Gowell – yes; Forbes – yes; Myers – yes.  
Motion carried.

Chairman Myers, Commissioner Gowell, and Mark Timmer had met to discuss staff salary increases. A handout was prepared and given to the Board members specifying a \$7,000 increase to be given to the staff pending evaluations by the Manager.

**RESOLUTION NO. 3 – STAFF SALARY INCREASES**

Motion by Forbes and supported by Carr to accept the recommendation for raises for the salaried staff, based on Managing Director Mark Timmer’s evaluations.

Roll call vote: Forbes – yes; Carr – yes; Gowell – yes; Blohm – yes; Myers – yes.  
Motion carried.

**STAFF REPORTS**

Mark Timmer explained that snowplowing and sanding/salting has been the order of the day since last Thursday, December 7, 2017. Prior to that taking our forces took care of many downed trees and brush from a wind storm. More millings have been hauled from the Monroe Road Project. The M-20 and Hart crews attempted to blade as many roads as they could before the weather prohibited. The Foremen and Mark have been working on 2018 Township road project estimates. The excavator, using our mulching head, brushed out the curve on 120<sup>th</sup> Avenue North of Jackson Road for better sight distance. County Commission Sebolt commented that our work on the curve made things much better for the motoring public.

Mark stated he is pleased with the meetings he has held with the various Townships and/or their respective Road Committees to discuss future road projects, and added that he looks forward to a successful 2018.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 11:01 AM.

Respectfully submitted,

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**SANDRA K. GRIFFIN**  
Clerk

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**WILLIAM MYERS**  
Chairman

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DECEMBER 27, 2017  
DATE