

Board of Road Commissioners Meeting
Board Room
January 23, 2019

The Regular Meeting of the Oceana County Board of Road Commissioners was called to order by Chairman Myers in the Board Room at 10:00 AM on Wednesday, January 23, 2019.

The Pledge of Allegiance was recited by all.

Members present: Myers, Gowell, Forbes, Carr, Blohm. Absent: None.

Staff present: Timmer, Griffin, Koch.

Visitors: Robert Wade, Colfax Township Supervisor; David Spitler, Pentwater Township Supervisor; Sheriff Craig Mast; Andrew Sebolt, Oceana County Commissioner; Jeff Ely, AIS Sales Manager; Dave Timmer and Rich Evans, Alta Equipment Company.

TOTAL: 7 visitors.

CITIZEN'S PARTICIPATION

NONE.

Motion by Forbes and supported by Gowell to approve the following Agenda items for discussion.

1. New OPEB Resolution;
2. Annual Weighmaster Report – Sheriff Craig Mast;
3. Loaders/Grader/Skid Steer – leases;
4. Brine quotes;
5. New storage building.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Carr – yes; Myers – yes.

Motion carried.

Motion by Forbes and supported by Blohm to approve the Minutes of the January 9, 2019 Regular Board Meeting as presented.

Roll call vote: Forbes – yes; Blohm – yes; Gowell – yes; Carr – yes; Myers – yes.

Motion carried.

The Revenues & Expenditures Report and the Cash Flow Statement were given to the Board Members to review.

Motion by Carr and supported by Gowell to approve the following Vouchers as presented.

Voucher No. <u>72069</u>	Accounts Payable	\$ 98,135.92
Voucher No. <u>72070</u>	Payroll	<u>\$ 78,469.60</u>
		\$176,605.52

Roll call vote: Carr – yes; Gowell – yes; Blohm – yes; Forbes – yes; Myers – yes.
Motion carried.

On September 28, 2018, the Clerk received a letter from the Michigan Department of Treasury, Local Retirement Reporting Team, stating that our retirement waiver application, pursuant to PA-202 of 2017, had been denied. This required paperwork had been filed by the Clerk in hopes of complying with funding our “underfunded” Retiree Medical Plan (OPEB). Regular quarterly payments of \$25,000 have been made and are committed until our obligation is met. New paperwork will be filed with the Department of Treasury in hopes that it will satisfy their requirement.

RESOLUTION NO. 1 – OPEB FUNDING (RESTATED RESOLUTION)

Motion by Forbes and supported by Carr to pledge \$25,000 quarterly, over and above payment of our monthly Priority Health Insurance billing, to fund our OPEB obligation on our “underfunded” Retiree Medical Plan as required by the Department of Treasury. This Resolution supersedes the Resolution made at the July 25, 2018 Regular Board Meeting.

Roll call vote: Forbes – yes; Carr – yes; Gowell – yes; Blohm – yes; Myers – yes.
Motion carried.

Sheriff Craig Mast presented the 2018 Weighmaster Report to the Board for their review. He explained that there are five (5) Oceana County Officers that have attended Weighmaster School and can issue citations if necessary. He added that his men are becoming very proficient in enforcing the law and can recognize many violations on sight alone. When asked if citations would increase, Sheriff Mast explained that “the word is out and he expects drivers to be more aware and not follow GPS coordinates so readily.” Mark Timmer added that the truck route from Oceana Drive to the East has been adequately signed and drivers should have no trouble following the designated route to Arbre Farms, Valley View Park, and Acme Sawmill. The Board thanked Sheriff Mast for his presentation and the efforts put forth by his men.

RESOLUTION NO. 2 – EQUIPMENT LEASE - TWO (2) LOADERS

Motion by Forbes and supported by Blohm to lease two (2) Volvo L110H loaders from Alta Equipment at the low bid amount of \$19,728.13 annually, and a total lease amount of \$98,640.65.

Roll call vote: Forbes – yes; Blohm – yes; Gowell – yes; Carr – yes; Myers – yes.
Motion carried.

RESOLUTION NO. 3 – EQUIPMENT LEASE - MOTOR GRADER

Motion by Carr and supported by Blohm to lease one (1) John Deere 770G motor grader from AIS Construction Equipment Corporation at the low bid amount of \$31,622.72 annually, and a total lease amount of \$158,113.55.

Roll call vote: Carr – yes; Blohm – yes; Forbes – yes; Gowell – yes; Myers – yes.
Motion carried.

RESOLUTION NO. 4 – EQUIPMENT LEASE - SKID STEER

Motion by Gowell and supported by Blohm to lease one (1) Caterpillar 299D2 AHQ Skid Steer loader from Michigan CAT for the bid price of \$9,695.22 annually.

Roll call vote: Gowell – yes; Blohm – yes; Forbes – yes; Carr – yes; Myers – yes.
Motion carried.

Mark Timmer sent out detailed information to all Township officials explaining changes in our 2019 brine program as equipment is being purchased so we can brine the entire County. Brine costs will be paid 50% Road Commission/50% Township with a \$0.05 per gallon application cost that will be paid by the Township. Michigan Chloride Sales and Great Lakes Chloride have submitted quotes for delivery to our brine depots in Hart and M-20.

RESOLUTION NO. 5 – BRINE QUOTES (2019)

Motion by Forbes and supported by Gowell to accept the quotes from Michigan Chloride Sales and Great Lakes Chloride. Their quotes are as follows:

Michigan Chloride Sales, LLC - 19-21% Calcium Chloride delivered to Hart and M-20 brine depots at \$0.18/gallon; application rate of 2,500 gallons/mile and requiring two (2) brining's per season.

Great Lakes Chloride – 38% Calcium Chloride delivered to Hart and M-20 brine depots at \$0.491 and \$0.502 gallons respectfully; application rate of 2,000 gallons/mile and requiring one (1) brining per season.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Carr – yes; Myers – yes.
Motion carried.

Mark and Shop Foreman Denis Koch met with the Buildings & Grounds Committee (Commissioners Gowell and Blohm) to discuss putting up a new storage building that can accommodate our chip seal equipment, Durapatchers, dozers, wood chippers, pavers, rollers, and tractors. After considerable discussion, specifications were drafted to present to the entire Board.

RESOLUTION NO. 6 – HART FACILITY – PROPOSED NEW STORAGE BUILDING

Motion by Blohm and supported by Gowell to advertise for bids for a 70' X 164' storage building with 16' side walls and a 20' X 124' lean-to. The detailed bid documents will be put in the local newspaper and on the Road Commission website. Bids are due no later than 2:00 PM on Tuesday, February 19, 2019 and will be opened publicly, read aloud, and tabulated for discussion at the February 27, 2019 Board Meeting.

Roll call vote: Blohm – yes; Gowell – yes; Forbes – yes; Carr – yes; Myers – yes.
Motion carried.

STAFF REPORTS

Mark Timmer reported that plowing and sanding, tree trimming, and hot box patching was done as weather conditions allowed. The Traffic Services crew is continuing the arduous task of correctly logging seasonal roads throughout the County. The right-of-way for the Shelby Road Bridge over Stony Creek was staked by our forces; they will also be cutting trees and brush where needed at the bridge site before Spring. A Grade Inspection meeting with engineers and MDOT was held at our office in Hart to go over Shelby Road Bridge documents. The bridge replacement project will be let in May with construction to begin in late June due to DNR regulations (Stony Creek is a trout stream).

Staff has been working on 2019 road work estimates, equipment quotes, and the 2019 brine program. Mark attended a Manager's meeting in Cadillac with Mason and Lake County Road Commission managers. Mark met with Fleis & VandenBrink engineers to discuss upcoming road projects. Russ Milan from Michigan Paving met with Mark to discuss chip seal and fog seal emulsion.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 10:26 AM.

Respectfully submitted,

SANDRA K. GRIFFIN
Clerk

WILLIAM MYERS
Chairman

FEBRUARY 13, 2019

DATE