

Board of Commissioners Meeting
Board Room
January 11, 2017

The Organizational Meeting of the Oceana County Board of Road Commissioners was called to order by Clerk Griffin in the Board Room at 10:00 AM on Wednesday, January 11, 2017.

The Pledge of Allegiance was recited by all.

Members present: Myers, Forbes, Gowell, Blohm, and Carr. Absent: None.

Staff present: Timmer, Griffin, and Helmlinger.

Visitors: Richard Kolbe, Leavitt Township Supervisor; Robert Wade, Colfax Township Supervisor; Walt Brimmer, Otto Township Supervisor; Andrew Sebolt, Oceana County Commissioner; Gale Eitniew, Newfield Township resident; Walt Wheeler, Elbridge Township resident; Lori Green, Weare Township resident; and Mark Ferris, Lake Tahoe resident.

TOTAL: 8 visitors.

The Clerk asked for nominations for Chairman of the Oceana County Road Commission for 2017.

Commissioner Forbes nominated Commissioner Myers for Chairman of the Oceana County Road Commission for fiscal year 2017 and asked that the nominations be closed. The Motion was seconded by Commissioner Carr.

Roll call vote: Forbes – yes; Carr – yes; Myers – abstain; Blohm – yes; Gowell – yes.

Motion carried.

Chairman Myers then asked for nominations for Vice-Chairman of the Oceana County Road Commission for fiscal year 2017.

Commissioner Gowell nominated Commissioner Forbes for Vice-Chairman of the Oceana County Road Commission for fiscal year 2017. The Motion was seconded by Commissioner Blohm.

Roll call vote: Gowell – yes; Blohm – yes; Carr – yes; Myers – yes; Forbes – yes.

Motion carried.

CITIZEN'S PARTICIPATION

None.

Motion by Forbes and supported by Blohm to approve the following Agenda items for discussion.

1. Board Committee appointments for 2017;
2. Approve 2017 Board Meeting dates;
3. Award Annual Supply Bids;

4. Durapatchers;
5. Roof Repairs (Hart Garage/Shop area);
6. Deer disposal;
7. Weighmaster update;
8. Approve DTE Annual Utility Permit (2017).

Roll call vote: Forbes – yes; Blohm – yes; Gowell – yes; Carr – yes; Myers – yes.
 Motion carried.

Motion by Forbes and supported by Gowell to approve the Minutes of the December 28, 2016 Regular Board Meeting as presented.

Roll call vote: Forbes – yes; Gowell – yes; Blohm – yes; Carr – yes; Myers – yes.
 Motion carried.

The Revenues & Expenditures Report and the Cash Flow Statement were given to the Board Members for review.

Motion by Carr and supported by Blohm to approve the following Vouchers as presented.

Voucher No. 71960 (Accounts Payable)	\$127,004.31
Voucher No. 71961 (Payroll)	\$100,336.46
Voucher No. 71962 (Accounts Payable)	\$208,885.40
Voucher No. 71963 (Payroll)	<u>\$ 74,745.27</u>
	\$510,971.44

Roll call vote: Carr – yes; Blohm – yes; Gowell – yes; Forbes – yes; Myers – yes.
 Motion carried.

Chairman Myers addressed Committee Appointments for 2017 and made the following recommendations that were agreed to by the Board.

- Personnel Committee – Chairman Myers and Commissioner Gowell**
- Union Liaison Committee – Chairman Myers and Commissioner Forbes**
- Insurance Committee – Chairman Myers and Commissioner Forbes**
- Finance Committee – Commissioner Forbes and Commissioner Blohm**
- Community Relations Committee – Commissioner Blohm and Commissioner Carr**
- Buildings/Grounds Committee – Commissioner Carr and Commissioner Gowell**
- County Parks & Recreation Commission Liaison – Commissioner Carr**

RESOLUTION NO. 1 – ADOPT 2017 BOARD MEETING DATES

Motion by Forbes and supported by Gowell to approve the 2017 Board Meeting dates as presented and to continue holding the Regular Road Commission Board Meetings on the second and fourth Wednesday of each month at 10:00 AM. **A night meeting will be held on Wednesday, May 10, 2017 at 7:00 PM.**

Roll call vote: Forbes – yes; Gowell – yes; Carr – yes; Blohm – yes; Myers – yes.

Motion carried.

Annual Supply Bids were received until 12:00 noon on Tuesday, December 27, 2016 and were opened and read aloud in the Road Commission Board Room.

RESOLUTION NO. 2 – AWARD BRINE BIDS

Motion by Forbes and supported by Carr to accept all opened and read bids for brine for fiscal year 2017 and to allow staff to utilize the supplier with available inventory to deliver brine to both the Hart and M-20 depots. The Road Commission will blade the roads in preparation for brining.

Roll call vote: Forbes – yes; Carr – yes; Gowell – yes; Blohm – yes; Myers – yes.

Motion carried.

RESOLUTION NO. 3 – AWARD ANNUAL SUPPLY BIDS

Motion by Forbes and supported by Gowell to accept all opened and read bids for fiscal year 2017 and to allow staff to utilize the least expensive supplier with available inventory at the time of order for aggregates, bituminous mixture (hot and cold), culverts and wooden bridge decks, and equipment rental.

Roll call vote: Forbes – yes; Gowell – yes; Carr – yes; Blohm – yes; Myers – yes.

Motion carried.

The Board was given a handout outlining a rental purchase agreement with Alta Equipment for two (2) used 125DJT Durapatchers. The Board and audience had questions regarding the usefulness of the machines. Mark Timmer spoke briefly on the variety of ways this equipment would be beneficial for our operations.

RESOLUTION NO. 4 – DURAPATCHER RENTAL PURCHASE AGREEMENT

Motion by Blohm and supported by Gowell to accept the Proposal from Alta Equipment Company for rental purchase of two (2) used Durapatchers, Model 125 DJT.

Roll call vote: Blohm – yes; Gowell – yes; Forbes – yes; Carr – yes; Myers – yes.

Motion carried.

The need for roof replacement over the Shop area the Hart Garage has been discussed several times in the past. Temporary repairs were done last Fall to fix several leaks, but replacing the entire roof over the Shop is now necessary.

RESOLUTION NO. 5 – HART GARAGE ROOF REPLACEMENT – SHOP AREA ONLY

Motion by Carr and supported by Blohm to advertise for bids for roof replacement over the Shop area at the Hart Road Commission facility.

Roll call vote: Carr – yes; Blohm – yes; Gowell – yes; Forbes – yes; Myers – yes.

Motion carried.

Staff will put together a bid package and set the date and time for bids to be received.

Commissioner Blohm has spoken with insurance companies, our State Senator and Representative, as well as the DNR and Sheriff's Department regarding the responsibility of disposing of dead deer. The Road Commission is the only County entity that will remove dead deer and other large animals from the road right-of-way. Due to the frequency of car/deer accidents, it has become an expensive operation. Commissioner Blohm will be continuing on with this crusade in hopes of getting some type of reimbursement for our time and efforts in keeping our County roads free of dead animals as well as getting reimbursement for our damages (signs, guardrails, road repairs after accidents, etc.).

Three (3) deputies from the Oceana County Sheriff's Department and our North County Foreman Randy Smith will be attending weighmaster schooling in Bay City the week of January 16-20, 2017. Commissioner Gowell explained that the weighmaster training is so extensive that only one or two sections of the "Commercial Vehicle Enforcement Handbook" can be adequately explained and discussed at each yearly training session.

RESOLUTION NO. 6 – ANNUAL PERMIT TO APPROVE

Motion by Forbes and supported by Gowell to approve the Blanket Permit from DTE Energy for fiscal year 2017 as covered by our Permit Manual.

Roll call vote: Forbes – yes; Gowell – yes; Carr – yes; Blohm – yes; Myers – yes.

Motion carried.

STAFF REPORTS

Mark Timmer informed the Board that he met with the Road Commission Safety Committee, with very positive feedback. He has also become registered with MiBridge and is able to access and update corrective actions recommended by our current bridge inspector; he is also able to stay abreast of any required bridge inspections. Mark has discussed reconstruction of Oceana Drive from the Hart Bridge to the North with Prein & Newhof and Fleis & VandenBrink. The bid opening for the Water Road Project in Grant Township (from Arthur Road to Garfield Road) is tomorrow, January 12, 2017 at 2:00 PM. The first Mark Timmer/Supervisor Meeting will be held on Wednesday, February 1, 2017.

Our work force has been steadily working on snow and ice removal for the past several days. Due to heavy rains, finding and cleaning out catch basins and downspouts became a priority. The icy secondary/gravel roads were also sanded where needed. When weather allowed, some tree work and brush cutting was done as well as some pothole patching.

Chairman Myers asked if there was any further business to come before the Board. There being none, the Meeting was adjourned at 11:09 AM.

Respectfully submitted,

SANDRA K. GRIFFIN
Clerk

WILLIAM MYERS
Chairman

JANUARY 25, 2017

DATE