

OCEANA COUNTY ROAD COMMISSION

Office: (231) 873-4226
Fax: (231) 873-7123

Post Office Box 112
HART, MICHIGAN 49420-0112
www.oceanacrc.org (website)
sgriffin@oceanacrc.org (e-mail)

Shop: (231) 873-3717

MARK TIMMER, Directing Manager
SANDRA K. GRIFFIN, Clerk

WILLIAM MYERS, Chairman
LLOYD GOWELL, Vice Chairman
BOB CARR, Member
ALLEN BLOHM, Member
CATHY FORBES, Member

INVITATION TO BID

Sealed bids will be accepted by the Oceana County Board of Road Commissioners, 3501 W. Polk Road, Hart, Michigan 49420 no later than 12:00 noon on Tuesday, January 8, 2019, after which time they will be publicly opened and read aloud in the Board Room for the following:

ANNUAL SUPPLY BIDS

Aggregates – processed sand & gravel
Equipment rental
Culverts and wooden bridge decks
Bituminous mixtures – hot & cold

All bids are to be in sealed envelopes and plainly marked with the bid category and the name of the bidder.

The Board reserves the right to reject any and all bids or to waive irregularities and informalities therein, and to accept any bids which, in the opinion of the Board, may be most advantageous and in the best interest of the County. The bids will be acted upon at the Wednesday, January 23, 2019, Regular Board Meeting.

OCEANA COUNTY ROAD COMMISSION

INSTRUCTION TO BIDDERS

Refer to the INVITATION TO BID for the exact timing and for the identification of the bid as related to furnishing materials, services, equipment, work and/or supplies with the terms, conditions, specifications, drawings, plans, and special provisions as stated herein and hereto attached.

The Board's normal practice is to have the bids opened and read, then referred to Staff for tabulation and analysis. During this period, the files are closed until this action is complete. Generally, this may involve three or four days depending upon the nature of the bid. Copies of the bid tabulations are made available only after this time and upon request to the Clerk, by mail or phone (231) 873-4226.

1. All bids must be submitted on the Board's bid blank form when provided. The bid shall be legibly prepared in ink or typewriter. Erasures or alterations must be initialed by the bidder. The bidder must acknowledge all addendums. The bid shall be mailed or delivered. Separate bids shall be in a sealed envelope and identified on the outside as to the specific category concerned. Bids will not be accepted beyond the designated time limit set for the acceptance of the bids. The bidder shall assume full responsibility for late delivery or non-delivery regardless of the manner he/she employs for the transmission thereof. Bids will be accepted in the office on behalf of the Board during normal business hours, legal holidays excepted. Specifications and/or plans should not be returned with bid unless otherwise stated herein.
2. The OCRC, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42 USC 2000d to 2000d-4 and Title 49, Code of Federal Regulations, Department of Federally-assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of gender, disability, race, color, or national origin in consideration for an award.
3. It is understood the Oceana County Road Commission is a governmental unit and as such exempt from the payment of all State and Federal taxes, except as allowed by the regulatory agencies to be included in the cost of materials and services.
4. The bidder, by execution of the bid proposal, thereby declares that the bid is made without collusion with any other person, firm, or cooperation, and agrees to furnish all bid items in strict accordance with all Federal regulatory measures.
5. **For the Bid Categories designated as "NEW", detailed contracts shall be signed by the selected bidder. If that bidder does not agree to the contract then the award shall be to the next qualified bidder.** The Board reserves the right to reject any and all bids, to waive any irregularities therein, and to accept any bid which, in the opinion of the Board, may be most advantageous and to the best interest of the County. In case of error in the extension of prices in the bid or other arithmetic error, the unit prices will govern.
6. All materials and services, unless otherwise stated, shall meet the latest Michigan Department of Transportation's Standard Specifications for Construction.
7. **All materials, unless otherwise stated, are to be F.O.B. Hart – (3501 Polk Ave., Hart, MI.) and/or M20 – (100 W. M20 Shelby, MI.).**
8. Any modification from the requested terms shall be noted, and initialed on the supplied bid form(s), and a description of the modification shall be included.

MATERIALS AND SERVICES FOR THE YEAR 2019

Aggregates – Processed Sand, and Gravel

Bid Category

Item	Quantity	Unit	Unit Price
2NS delivered Hart		Ton	
Winter Sand delivered Hart		Ton	
22A delivered Hart		Ton	
23A delivered Hart		Ton	
25A Slag delivered Hart		Ton	
29A Slag delivered Hart		Ton	
H1 or 32FA Limestone delivered Hart *		Ton	
34CS Slag delivered Hart *		Ton	
2NS delivered M20		Ton	
Winter Sand delivered M20		Ton	
22A delivered M20		Ton	
23A delivered M20		Ton	
25A Slag delivered M20		Ton	
29A Slag delivered M20		Ton	
H1 or 32FA Limestone delivered M20 *		Ton	
34CS Slag delivered M20 *		Ton	
<u>Materials to be Picked-up</u>			
2NS (Pit Location)		Ton	
Winter Sand (Pit Location)		Ton	
22A (Pit Location)		Ton	
23A (Pit Location)		Ton	
25A (Pit Location)		Ton	
29A (Pit Location)		Ton	
Rip-Rap Plain (Pit Location)		Ton	

Please specify the location for each material to be picked up. If material to be picked up is available at multiple locations, use a separate sheet for each pick up location.

***Washed/clean Max 2% loss by wash**

BIDDER INFORMATION

BIDDER: _____

ADDRESS: _____

CITY: _____ STATE – ZIP: _____

PHONE: _____ FAX: _____

FEDERAL ID# _____ SIGNATURE: _____

POSITION AND PRINTED NAME: _____

MATERIALS AND SERVICES FOR THE YEAR 2019

Bituminous Mixtures – Hot and Cold

Bid Category

Item	Minimum Quantity	Unit	Unit Price
Bit Mix 13A @ Plant Location		Ton	
Bit Mix 36A @ Plant Location		Ton	
Bit Mix Commercial Top @ Plant Location		Ton	
Bit Mix Commercial Base @ Plant Location		Ton	
CP5 Delivered to Hart		Ton	
CP7 Delivered to Hart		Ton	
High Quality (describe) delivered Hart		Ton	
TOTAL CONTRACT BID			

Please specify the location for each material to be picked up, and any discounts for quantity purchases.

BIDDER INFORMATION

BIDDER: _____

ADDRESS: _____

CITY: _____ STATE – ZIP: _____

PHONE: _____ FAX: _____

FEDERAL ID# _____ SIGNATURE: _____

POSITION AND PRINTED NAME: _____

MATERIALS AND SERVICES FOR THE YEAR 2019

Culverts – CSP, CPE, and Wooden Bridge Structures

Bid Category

PLEASE CIRCLE TYPE OF PIPE AND/OR BAND QUOTED
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Item	Quantity	Unit	Unit Price	Extension
12" – 16 ga. CSP or CPE	*	Ft.		
15" – 16 ga. CSP or CPE	*	Ft.		
18" – 16 ga. CSP or CPE	*	Ft.		
24" – 14 ga. CSP or CPE	*	Ft.		
30" – 14 ga. CSP or CPE	*	Ft.		
36" – 14 ga. CSP or CPE	*	Ft.		
12" – 16 ga. CSP or CPE Band	*	Each		
15" – 16 ga. CSP or CPE Band	*	Each		
18" – 16 ga. CSP or CPE Band 24" length	*	Each		
24" – 14 ga. CSP or CPE Band 24" length	*	Each		
30" – 14 ga. CSP or CPE Band 24" length	*	Each		
36" – 14 ga. CSP or CPE Band 24" length	*	Each		
Panelized Bridge Decks 14'		MBF		
Panelized Bridge Decks 16'		MBF		
Hardware		Pound		
Treated Bridge and Salt Timbers		MBF		
Treated SYP Bridge Planking		MBF		
Minimum truck capacity in pounds				
TOTAL CONTRACT BID				

* Quote is for minimum total order of one truck load at any one time.
 Please specify minimum truck order and last date prices may be guaranteed.

BIDDER INFORMATION

BIDDER: _____

ADDRESS: _____

CITY: _____ STATE – ZIP: _____

PHONE: _____ FAX: _____

FEDERAL ID# _____ SIGNATURE: _____

POSITION AND PRINTED NAME: _____

MATERIALS AND SERVICES FOR THE YEAR 2019

Equipment Rental – with and without operators

Bid Category

Item	Hourly	Daily	Weekly	Monthly
Non-operated				
Excavator, long carriage, 40,000#				
Pulverizer, 7' width				
Hi-Ranger (describe)				
Loader, articulating, 5-6 cyd				
Screen Deck, 3 products, 400+TPH				
Operated				
Excavator, long carriage, 40,000#				
Pulverizer, 7' width				
Hi-Ranger (describe)				
Loader, articulating, 5-6 cyd				
Semi Train – (Tractor, Dump lead, Dump Pup)				
Screen Deck, 3 products, 400+TPH				
Semi with Dump Lead				

Hourly and Daily rates shall include freight to and from anywhere within the county. Weekly and Monthly rates shall include freight to and from Hart Garage. All bidders must follow OCRC rental policy (attached).

BIDDER INFORMATION

BIDDER: _____

ADDRESS: _____

CITY: _____ STATE – ZIP: _____

PHONE: _____ FAX: _____

FEDERAL ID# _____ SIGNATURE: _____

POSITION AND PRINTED NAME: _____

EQUIPMENT RENTAL POLICY

Motion by Conklin and supported by Horton to adopt the following Equipment Rental Policy.

When it has been determined by the staff and approved by the Manager that rental of equipment would be beneficial, the equipment shall then be sought out and delivered at the most economical rate. If a contract is required by the rental agency, a copy of this contract shall be brought to the front office for filing. In the contract language, it shall be stated that all down time due to breakdown will not be paid for by the Road Commission.

When said equipment is delivered to the Road Commission premises, the Shop Foreman shall bring the necessary information to the front office so that the equipment can be placed on our insurance until it is picked up.

When breakdowns or damage occurs to the rental equipment, the front office shall be notified of the breakdown or damage, the number of days the equipment is not available for use, any parts purchased by the Road Commission, and whether or not these parts will be credited to us.

When the equipment is gone, the Shop Foreman shall notify the front office at which time it will be removed from our insurance.

Roll call vote: Conklin – yes; Horton – yes; Eilers – yes.

Motion carried.